



Corporation of the Township of Alberton

Council for the Township of Alberton held its Regular Meeting of Council on Thursday, September 17, 2026, at 4:30 p.m., in person with the following present:

Mayor: Mike Ford

Councillors: Diane Glowasky, Peter Spuzak

Appointed Officers: Lisa Sheppard, CAO/Clerk-Treasurer, Vance Brusven, Road and Park Superintendent, James Woods, Fire Chief, Michelle Brusven, Administrative Assistant/Deputy Clerk

Visitors:

CALL TO ORDER:

Mayor Ford called the meeting to order at 4:31 p.m.

LAND ACKNOWLEDGEMENT:

We show our respect and acknowledge we are gathered on Treaty 3 Territory, the traditional territory of Indigenous peoples since time immemorial. We are grateful for the opportunity to live, work and learn on this land and we are committed to a future where all people can walk together in friendship, peace and respect.

1. **ADDED ITEMS:** None

2. **ADOPTION OF THE AGENDA:**

Resolution Number	Moved and Seconded	CARRIED
2026-125	GLOWASKY/SPUZAK	Carried
Be it resolved that; Council for the Township of Alberton hereby approves the agenda as circulated for the September 17 th , 2026, regular Council meeting.		

3. **DISCLOSURE OF INTEREST:** None

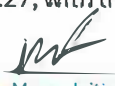
4. **MINUTES – PREVIOUS MEETING:**

Resolution Number	Moved and Seconded	CARRIED
2026-126	SPUZAK/GLOWASKY	Carried
Be it resolved that: The minutes of the August 20 th , 2026, regular Council meeting are approved as circulated.		

5. **REPORTS of MUNICIPAL OFFICERS**

5.1 **ROADS, PARKS and GROUNDS**

- 5.1.1 Road and Park Superintendent's written report was received. Pothole maintenance and repairs are routine and ongoing; with Hill and Oakwood Roads receiving pothole maintenance the week of September 7th. Staff performed maintenance inspection on the Oakwood/Watson Mutual Drain and determined that beaver management with dam removal was required. The maintenance has now been completed at a total cost of \$604.27, with the costs to be shared


Mayor/Dep. Mayor Initials


Clerk Initials

as per the registered agreement. Peat Moss Road and Busch Roads were graded, and the contractor repaired the middle section of Bone Road under warranty. Brush clearing from culvert ends and culvert inspections are underway and ongoing. Branch trimming at intersections is being performed for sight lines.

- 5.1.2 Joint Health & Safety Committee written report of September 9th, 2026, was received; caution high noise area signs were posted at the garage with caution to utilize hearing protection when working in and around the garage. Ceiling remediation to repair leak damage is scheduled to take place before the end of the year. No other items noted.
- 5.1.3 Roadside Brushing at various locations planning - Staff provided a verbal report identifying multiple priority locations that would benefit from roadside brushing, totaling approximately 9,580 metres. Request for Quote was issued to eight vendors, closing at 2:00 p.m. on September 17th, 2026, with three quotes received. The CAO/Clerk-Treasurer will contact and finalize arrangements with the vendor who submitted the lowest compliant quote.
- 5.1.4 Culvert inspections and planning - Staff provided a verbal report on culvert inspections and brush cutting around culvert ends. Over the summer, six culverts were identified as damaged or at the end of their useful life, posing risks to drainage and road infrastructure. Replacement work is scheduled this fall.

Road and Park Superintendent departed the meeting at 4:58 p.m.

5.2 VOLUNTEER FIRE DEPARTMENT

- 5.2.1 The Fire Chief provided a written report. Bunker gear equipment for new members and various replacement gear for existing members has been ordered. The 2026 Training calendar is going smoothly. CEMC planning for yearly reporting requirements to Emergency Management Ontario is underway. Scheduling a date for the annual training exercise was discussed and the date of Tuesday, December 1st at 4:30 p.m. was selected. The Ministry of Natural Resources Community Wildland Fire Preparedness Implementation Grant Program has limited funding available to assist municipalities implement their Community Wildland Fire Protection Plans. Grant applications will be reviewed and evaluated by the province. Council supports the Fire Chief and the CAO/Clerk-Treasurer in applying to the grant program, prior to the deadline of September 29, 2026. One pump and a generator require maintenance, and the Fire Chief will make arrangements to get those in for servicing.
- 5.2.2 Emergency Management Ontario – Newsletter dated September 1, 2026, was received as information.
- 5.2.3 Alberton Volunteer Fire Department participation in the annual Trunk and Treat Event, October 31, 2026 – the Fire Chief requested approval for the Alberton Volunteer Fire Department to attend and participate in the annual Trunk or Treat Event.

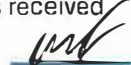
Resolution Number	Moved and Seconded	CARRIED
2026-127	GLOWASKY/SPUZAK	Carried
Be it resolved that: Council for the Township of Alberton hereby approves the Alberton Volunteer Fire Department members and apparatus participating in the annual October 31, 2026, Trunk and Treat Event.		

- 5.2.4 GlobalMedic correspondence dated September 10th, 2026, regarding information on their donation program was received. GlobalMedic is a Canadian charity that provides disaster relief services in Canada and around the world. They also assist volunteer departments with donations and programming. The Fire Chief is communicating with the team at GlobalMedic and will have further details to report at the October meeting.

Fire Chief Woods departed the meeting at 5:12 p.m.

5.3 CBO/By-Law ENFORCEMENT OFFICER

- 5.3.1 CBO's Alberton Monthly Building Report for August 2026 was received.
- 5.3.2 CBO's AMBIS Monthly Building Report for August 2026 was received


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5.4 CAO/CLERK-TREASURER/TAX COLLECTOR

- 5.4.1 CAO/Clerk-Treasurer's Report was received and included the following: Staff attended an information session on September 9th for the upcoming Privacy Impact Assessment regulations in effect on January 1, 2027, as well as an information session on the Municipal Housing Infrastructure Program non-development charge stream grant program on September 16th.
- 5.4.2 Property Tax Report was received. Final tax billings were due by July 31, 2026. As of September 3rd, there was \$33, 753.73 in outstanding property taxes past due. Past due notices were mailed on September 4th, 2026.
- 5.4.3 Ontario's Broadband and Cellular Strategy correspondence dated August 31, 2026, regarding information on Broadband resources for Ontario municipalities was received as information. The correspondence provided municipalities with a link to resources to share with residents, specifically the Ontario Connects webpage and the Ontario High-Speed Internet Projects Map. This tool allows viewers to search by their address to learn more about Ontario's commitment to delivering the largest high-speed internet expansion in Canadian history and track real-time updates and project status. Staff will ensure these resources for this provincial project are shared in the next newsletter and look forward to further updates from Ontario's Broadband and Cellular Project Team with local next steps in the project.
- 5.4.4 Council remuneration for the 2026-2030 Term – A review of Council remuneration is conducted at least once per elected term to determine and set the rates for the next council term. Council reviewed a Staff report and recommendation.

Resolution Number	Moved and Seconded	CARRIED
2026-128	SPUZAK/GLOWASKY	Carried
<p>Be it resolved that: Council for the Township of Alberton receives the staff report "Council Remuneration for the 2026-2030 Term of Council", dated September 4, 2026; and</p> <p>FURTHER BE IT RESOLVED THAT Council approves the following changes to Council remuneration for the upcoming term of Council for 2026-2030:</p> <ul style="list-style-type: none"> • The Mayor shall receive the sum of \$400.00 for each regular or special Council meeting attended • Councillors shall receive the sum of \$275.00 for each regular or special Council meeting attended • Maintain the provision: "where more than one meeting of Council is scheduled consecutively, whether a Council meeting or a Public Meeting, one honorarium shall be paid for all consecutive meetings" • Maintain the \$50.00 per month mileage allowance to cover the costs of travel within the boundaries of the Township of Alberton • Maintain the \$45.14 per month stipend for Information Technology costs for each member of council and provide organizational managed devices and standardized IT support. • Maintain the sum of \$100.00 for a ½ day authorized attendance at a meeting or conference • Maintain the sum of \$200.00 for a full day authorized attendance at a meeting or conference <p>AND FURTHER THAT A By-law to authorize payment of remuneration to the members of council of the Township of Alberton be brought forward at the October 15, 2026, meeting of council for adoption.</p>		

5.5 MAYOR and COUNCIL REPORTS

- 5.5.1 Verbal Report – Mayor Ford, no items
- 5.5.2 Verbal Report – Councillor Glowasky, no items
- 5.5.3 Verbal Report – Councillor Spuzak, no items
- 5.5.4 Verbal Report – Councillor Dennis, not in attendance
- 5.5.5 Verbal Report – Councillor Spence, not in attendance


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6. REPORTS OF COMMITTEES AND BOARDS:

6.1 RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION (RRDMA):

- 6.1.1 Councillor Spuzak reported that planning for the next scheduled meeting is underway and is tentatively scheduled for the third week in October.

6.2 District of Rainy River Services Board (D.R.R.S.B.):

- 6.2.1 Mayor Ford reported that he attended the DRRSB meeting earlier today where reports were received on next steps for Housing Assessment and considerable repairs required to a building in Atikokan.

6.3 RECREATION COMMITTEE:

Councillor Glowasky reported that the Garage Sale Trail held on Saturday, September 12th was a huge success. It was a bit chilly, however there were 15 garage sales at 10 different locations. The Recreation Committee has been working hard finalizing plans for the annual Fall BBQ this Sunday, September 20th, from 1:00 p.m. to 4:00 p.m. at the park.

6.4 NOMA BOARD:

- 6.4.1 Northern Ontario Municipal Association (NOMA) Communications from August 15th to September 10th, 2026, received as information.

6.5 Rainy River District West O.P.P. Detachment Board

- 6.5.1 No items – next scheduled meeting is tomorrow, September 18th, 2026.

7. DEPUTATIONS, PETITIONS and PRESENTATIONS

- 7.1 No items.

8. FINANCES AND ACCOUNTS

- 8.1 Accounts Payable for August, including online bill payments and Visa payments, Council, Payroll

Resolution Number	Moved and Seconded	CARRIED
2026-129	GLOWASKY/SPUZAK	Carried
Be it resolved that: Council for the Township of Alberton hereby approves payment of the following Accounts Payable for the prior month of August 2026:		
1. \$394, 098.27 for general accounts payable, online bill and Visa payments, and transfers to investment funds;		
2. \$1, 872.10 for payments made to Council; and		
3. \$21, 018.52 for Township staff payroll including mileage, prior to apportionment of CBO Costs including mileage.		

8.2 Financial Reports for Prior Month:

- 8.2.1 Revenues and Expenditures to August 31, 2026
 8.2.2 Financial Reports to August 31, 2026
 8.2.3 Monthly Investment Funds Summary to August 31, 2026

Resolution Number	Moved and Seconded	CARRIED
2026-130	SPUZAK/GLOWASKY	Carried
Be it resolved that: Council for the Township of Alberton hereby acknowledges receipt of and approves the following financial reports provided to it:		
1. Statement of Revenue and Expenditures to August 31, 2026;		
2. Financial Reports by Department to August 31, 2026; and		
3. ONE Monthly Investment Funds Summaries for:		
(a) Grants, Reserve Funds HISA to August 31, 2026; and		

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(b) Current/Excess Funds HISA to August 31, 2026.

9. OLD BUSINESS

9.1 No items.

10. NEW BUSINESS:

- 10.1 Municipal Housing Infrastructure Program – Non-Development Charge (DC) Municipalities Stream Information regarding guidelines and project eligibility was received as information. Discussion took place regarding the guidelines and eligible projects. The CAO/Clerk-Treasurer attended an information session yesterday, September 16th and provided an overview. The program is a competitive one, will be evaluated and ranked by the province, and funding is not guaranteed. The application period opens on October 29th and closes on December 2nd, 2026.
- 10.2 By-law to execute a funding agreement for the Northern Ontario Resource Development Support (NORDS) program.

Resolution Number	Moved and Seconded	CARRIED
2026-131	GLOWASKY/SPUZAK	Carried
Be it resolved that: A By-Law to enter into an Ontario Transfer Payment Agreement for the Northern Ontario Resource Development Support (NORDS) funding be introduced and read a first, second and third time, passed and numbered as By-Law # 46 /26 and that said By-Law be signed by the Mayor or Alternate, and the Clerk, sealed with the seal of the Corporation and be engrossed in the By-Law book.		

- 10.3 Correspondence from the Solicitor General, dated August 14th, 2026, regarding limiting policing cost increases to 11% for municipalities in 2027 was received as information. Discussion took place regarding the unsustainable year over year double-digit increases to policing costs borne by municipalities.
- 10.4 Minister of Municipal Affairs and Housing, Hon. Robert Flack written correspondence dated September 10, 2026, regarding information on the proposed regulations under the Municipal Accountability Act, 2026, and proposal to Establish a Standardized Municipal Code of Conduct; Municipal Integrity Commissioner Processes and Education and training requirement was received. Public comment on the proposal is open until October 2nd, 2026. The information provided indicated the new regulations would be in effect by November 15th, 2026, aligning with the start of the new Council term. It is anticipated that further detailed information will be provided in advance of that date.

10.5 REQUEST FOR SUPPORT:

- 10.5.1 Municipality of Trent Hills request for support regarding Elimination of the WSIB's Second Injury Enhancement Fund (SIEF) was received.

Resolution Number	Moved and Seconded	CARRIED
2026-132	SPUZAK/GLOWASKY	Carried
Be it resolved that: WHEREAS Council for the Township of Alberton having considered correspondence from the Municipality of Trent Hills dated August 28, 2026, Resolution number THC-260820-21; regarding the elimination of the Workplace Safety and Insurance Board's Second Injury and Enhancement Fund (SIEF); and		
WHEREAS the Second Injury and Enhancement Fund was established to provide cost relief to employers when pre-existing conditions significantly contributed to workplace injury claims, thereby encouraging employers to hire and retain workers with disabilities and pre-existing medical conditions; and		
WHEREAS the Workplace Safety and Insurance system was established to provide a fair and balanced insurance system that protects both workers and employers;		


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THEREFORE BE IT RESOLVED THAT Council for the Township of Alberton supports the Municipality of Trent Hills request to the Province of Ontario and the Workplace Safety and Insurance Board to review the impacts of eliminating the Second Injury and Enhancement Fund, consult with employers, municipalities, labour representative and other stakeholders, and consider modernizing or revising the program rather than eliminating employer cost relief altogether, with an improved mechanism that continues to fairly recognize the impact of pre-existing conditions and requests a copy of this resolution be sent to:

- Municipality of Trent Hills
- Hon. Doug Ford, Premier of Ontario
- Hon. Trevor Jones, Minister of Labour, Immigration, Training and Skills
- The Workplace Safety and Insurance Board
- Association of Municipalities of Ontario (AMO)

10.5.2 Municipal Finance Officers Association request regarding the Ontario Community Infrastructure Fund (OCIF) was received.

Resolution Number	Moved and Seconded	CARRIED
2026-133	GLOWASKY/SPUZAK	Carried
<p>Be it resolved that: WHEREAS recent municipal infrastructure funding programs by the Government of Canada and Province of Ontario have tended to prioritize growth-related or housing-enabling infrastructure projects over infrastructure renewal needs;</p> <p>AND WHEREAS the Government of Ontario has regulated municipal infrastructure asset management through O. Reg 588/17 (Asset Management Planning for Municipal Infrastructure) under the Infrastructure for Jobs and Prosperity Act, 2015;</p> <p>AND WHEREAS municipal asset management plans and the Financial Accountability Office of Ontario have identified that municipalities have significant state-of-good-repair backlogs and renewal needs for infrastructure;</p> <p>AND WHEREAS the Government of Ontario doubled the Ontario Community Infrastructure Fund (OCIF) from \$200M/year to \$400M/year for 2021-2026 but has not publicly committed to maintaining this level of funding beyond 2026;</p> <p>AND WHEREAS the OCIF has become a vital and indispensable resource for municipalities, assisting them with improving their asset management programs and meeting community-preserving infrastructure renewal needs;</p> <p>AND WHEREAS increased geopolitical uncertainty is threatening the economic prosperity of Canada, Ontario, and every municipality;</p> <p>AND WHEREAS municipal infrastructure is a key enabler and preserver of economic prosperity;</p> <p>AND WHEREAS the Municipal Finance Officers' Association of Ontario (MFOA) has heard from its members and their municipalities concerns regarding the potential erosion of existing municipal infrastructure and thus service levels in light of the ongoing focus on housing-enabling infrastructure by grant funding programs;</p> <p>NOW THEREFORE BE IT RESOLVED that THE MUNICIPALITY OF ALBERTON supports MFOA's letter to the Ministry of Infrastructure requesting that the doubling of the Ontario Community Infrastructure Fund be made permanent in advance of the allocations for the 2027 calendar year, helping municipalities to continue building housing-enabling infrastructure while preserving the economic value provided by existing infrastructure.</p>		

11. PLANNING:

11.1 Site Plan File# 2026-03-05 was updated with executed Site Plan Agreement.

12. INFORMATION and PUBLIC ANNOUNCEMENTS:

- 12.1 Association of Municipalities of Ontario (AMO)'s Newsletters and updates received between August 15th, to September 10th, 2026
- 12.2 Ministry of Agriculture, Food and Agribusiness September 2026 newsletter
- 12.3 Ontario Ombudsman August 2026 newsletter
- 12.4 Correspondence from Ontario Ministry of Natural Resources, dated August 12th, 2026, regarding *Inspection of the 2026 Herbicide Project for Boundary Waters Forest*
- 12.5 Northwestern Health Unit August 2026 Newsletter: *Local Public Health Matters*
- 12.6 Correspondence from AMCTO, dated August 21, 2026, entitled: *Advocacy Update: AMCTO at the 2026 AMO Conference*

The above Section 12 Information and Announcement items were received as information.

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13. IN CAMERA – CLOSED MEETING SESSION

13.1 No items.

14. ADJOURNMENT

14.1 By-law to confirm proceedings of current meeting

Resolution Number	Moved and Seconded	CARRIED
2026-134	SPUZAK/GLOWASKY	Carried
Be it resolved that: A By-Law to confirm the proceedings of Council for the Township of Alberton conducted at its September 17 th , 2026, regular Council meeting be introduced and read a first, second and third time, passed and numbered as By-Law # 47/26, and that said By-Law be signed by the Mayor or Alternate, and the Clerk, sealed with the seal of the Corporation and be engrossed in the By-Law book.		

14.2 Adjournment

Resolution Number	Moved and Seconded	CARRIED
2026-135	GLOWASKY/SPUZAK	Carried
Be it resolved that: That this regular meeting of Council for the Township of Alberton shall be and is hereby adjourned at 5:59 p.m.		



Mayor (or designated alternate Deputy Mayor)



Clerk (or Deputy Clerk)

Mayor/Dep. Mayor Initials

Clerk Initials