



Corporation of the Township of Alberton

Council for the Township of Alberton held its Regular Meeting of Council on Thursday, March 19, 2026, at 4:30 p.m., in person with the following present:

Mayor: Mike Ford

Councillors: Diane Glowasky, Tyson Dennis (virtual), Peter Spuzak (arrived at 5:20 p.m.), Shawn Spence (virtual)

Appointed Officers: Lisa Sheppard, CAO/Clerk-Treasurer

Visitors: Jeff Savage, Partner at MNP LLP

CALL TO ORDER:

Mayor Ford called the meeting to order at 4:30 p.m.

LAND ACKNOWLEDGEMENT:

We show our respect and acknowledge we are gathered on Treaty 3 Territory, the traditional territory of Indigenous peoples since time immemorial. We are grateful for the opportunity to live, work and learn on this land and we are committed to a future where all people can walk together in friendship, peace and respect.

1. ADDED ITEMS:

2. ADOPTION OF THE AGENDA:

Resolution Number	Moved and Seconded	CARRIED
2026-025	GLOWASKY/DENNIS	Carried
Be it resolved that; Council for the Township of Alberton hereby approves the agenda as circulated for the March 19th, 2026, regular Council meeting.		

3. DISCLOSURE OF INTEREST: None

4. MINUTES – PREVIOUS MEETING:

Resolution Number	Moved and Seconded	CARRIED
2026-026	SPENCE/GLOWASKY	Carried
Be it resolved that: The minutes of the January 15 th , 2026, regular Council meeting are approved as circulated.		

5. REPORTS of MUNICIPAL OFFICERS

5.1 ROADS, PARKS and GROUNDS

- 5.1.1 Road and Park Superintendent's written report was received. Completed course in SkillsPass Winter Service Vehicle and certificate was received on March 12th, 2026. Recent weather of rain, strong winds and blowing snow have kept winter maintenance busy. On February 19th strong winds resulted in a tree down on Hill Road that had to be cleared. Shovelling, sanding, ground maintenance and cleaning at the rink and park are a regular duty. Burst water line over at the Fire Hall was discovered quickly and repaired.


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- 5.1.2 Joint Health & Safety Committee written report of February 6, 2026, was received. A potential leak issue along the ceiling of the garage will be investigated, with no other items of concern identified.
- 5.1.3 Rink and Park Update – A huge thank you to our volunteers who have worked so hard all skating season to keep up with the flooding and navigate the fluctuating temperatures. Loose chain link on the puck stops was repaired and staff painted over graffiti inside the shack. Several occasions of vandalism at the rink shack have resulted in considerable staff resources to clean-up and repair in the last three weeks.
- 5.1.4 Culvert replacement on Frog Creek Road, a shared roadway; execute Agreement between Township of Alberton and the Ministry of Transportation

Resolution Number	Moved and Seconded	CARRIED
2026-027	GLOWASKY/DENNIS	Carried
<p>Be it resolved that: WHEREAS on Frog Creek Road (the "Road"), a road which runs along the boundary between the Township of Alberton and the geographic Township of Misco Campbell in the Rainy River District, there exists twin structural corrugated steel culverts known as the Frog Creek culverts (the "Culverts") which convey Frog Creek beneath the Road;</p> <p>AND WHEREAS the Township and the Ministry have equally-shared responsibility for the Culverts, including their maintenance, rehabilitation, and/or replacement as necessary;</p> <p>AND WHEREAS the Parties agree that the condition of the Culverts has deteriorated and that they should be replaced in the 2026 construction season;</p> <p>FURTHER BE IT RESOLVED that Council for the Township of Alberton approves the Agreement and confirms the Mayor and CAO/Clerk-Treasurer to sign the Agreement, and once Agreement is fully executed - a copy shall be attached herewith as Schedule A.</p>		

- 5.1.5 Planning and Scheduling for Roads – Discussion and review of the Ontario Community Infrastructure Program (OCIF) initial report, the new Pothole Prevention and Repair Program (PRPP), and staff will prepare Invitation to Quote to qualified engineering firms for preparation of drawings for Frog Creek culvert replacement. Review of a draft work calendar took place which includes brushing, grading, pothole prevention and repairs, roadside maintenance, culvert replacements, signage and routine seasonal maintenance.
- 5.1.6 Ministry of Transportation, Municipal Standards of Harmonization Office communication - information on the proposed Minister's regulation regarding the harmonization of municipal road construction standards, target date of July 2027, was received.

5.2 VOLUNTEER FIRE DEPARTMENT

- 5.2.1 The CAO/Clerk-Treasurer provided a verbal report; one callout received for a property in Fort Frances that borders Fort Frances and Alberton. The call for Balsam Street in Fort Frances was cancelled shortly after Alberton arrival, as it was a permitted burn that had been arranged with Fort Frances. Truck checks are occurring and training ongoing. The Alberton training props will be utilized to assist with upcoming joint training exercises with Fort Frances Fire Department.
- 5.2.2 Emergency Management Ontario (EMO) Amethyst Sector February and March 2026 Newsletters were received as information.
- 5.2.3 FirePro2 software program information and pricing for the Core and Standard Modules was received. This item will be tabled for now, with the possibility of existing software flexibility in combination of manual processes for statistics and training are currently functioning as a solution.
- 5.2.4 Hazmat Awareness, Hazmat Operations and Firefighter Level 1 course approval for the Alberton Volunteer Fire Department members

Resolution Number	Moved and Seconded	CARRIED
2026-028	GLOWASKY/DENNIS	Carried

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Be it resolved that: Council for the Township of Alberton hereby approves the Alberton Volunteer Fire Department members listed below to complete and attend NFPA 1072 Hazmat Awareness and NFPA 1072 Hazmat Operations courses online through the Ontario Fire College, with the in-person sessions to be held on April 11th, 12th and 18th and 19th in joint training hosted by Fort Frances Fire Rescue.

Noah Armstrong
Michael Dobing
Ian McKay

Resolution Number	Moved and Seconded	CARRIED
2026-029	GLOWASKY/SPENCE	Carried
Be it resolved that: Council for the Township of Alberton hereby approves the registration fees and attendance of the Alberton Volunteer Fire Department members listed below to complete and attend NFPA 1001 Firefighter Level 1, including both online courses and in-person dates, through the Ontario Fire College, with the in-person sessions to be held on April 30th, May 1st to 3rd, May 7th to 10th, May 22nd to May 24th, 2026, in joint training hosted by Fort Frances Fire Rescue.		
Ian McKay		

- 5.2.5 Update on the Rainy River Mutual Aid Committee's review of the current Automatic Aid Agreement – The current agreement between Alberton, Chapple, LaVallee, Emo and Fort Frances for automatic aid is due for a routine review. Fort Frances has requested a revision to provide for fire hydrant water services billing, which would be reciprocal for tanker support water provided to Fort Frances be included. The proposed billing rate for hydrant water would be the current Town of Fort Frances metered non-residential rate. Once updates have been made, the agreement will return to the municipalities for Council approval and signing.
- 5.2.6 Alberton Volunteer Firefighter Personal Protection Equipment (PPE) 2026 replacement needs – Sizing and replacement inventory information has been gathered, with 3 new sets of bunker gear, and a quantity of replacement boots, hoods and gloves required in 2026.
- 5.2.7 Unit 9-4 maintenance update – Exhaust system work and annual safety certification performed on Unit 9-4 the week of March 9th. Units 9-1 and 9-6 are to be scheduled next for annual safeties at the end of March.

5.3 CBO/By-Law ENFORCEMENT OFFICER

- 5.3.1 CBO's Alberton Monthly Building Reports for January and February 2026 were received.
- 5.3.2 CBO's AMBIS Monthly Building Report for January and February 2026 were received.

5.4 CAO/CLERK-TREASURER/TAX COLLECTOR

- 5.4.1 CAO/Clerk-Treasurer's Report was received. Staff are preparing for the October municipal election and wrapping up annual reporting requirements. Upcoming election training to take place in Thunder Bay through AMCTO on May 4th, 2026. Staff will begin planning an Alberton Market to take place on Saturday, May 30th underneath the new roof. The nomination period is now open for municipalities to honour a 2026 Senior of the Year, with presentation to occur in the month of June.
- 5.4.2 Property Tax Report was received. The interim property tax billings were prepared on February 5th and are due by March 31st, 2026.
- 5.4.3 Municipal Environment Assessment Regulation changes and new process information was received. Staff attended a webinar on January 21, 2026, regarding the proposal for a new streamlined environmental assessment regulation for municipal infrastructure.
- 5.4.4 Voting method options – In an election year, Councils must pass a by-law before May 1st, determining the voting Method or methods to be used, as well as have Election Recount and Election-Related Resource Policies in place. Discussion regarding Vote by Mail and In-person took place. Due to fiscal restraints, internet and telephone voting methods are


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generally not within smaller municipalities reach. These methods are popular with younger generations, can be frustrating for others and come with cyber and security risks. Concerns regarding Vote by Mail method were also discussed. Multiple recent and possible future postal disruptions, significant postage costs, unknown federal restructuring plans regarding the mail service, and short timelines to return a completed ballot must all be considered. Policies and a voting method by-law to be ready for final review and adoption for the meeting of April 16th.

5.5 MAYOR and COUNCIL REPORTS

- 5.5.1 Verbal Report – Mayor Ford, no items
- 5.5.2 Verbal Report – Councillor Glowasky advised of an upcoming meeting on Monday, March 23rd, 2026, for the RRDMA and Riverside Communication ad-hoc committee. This meeting is an opportunity to provide feedback on a new Riverside Health Care Master Program and Capital Plan
- 5.5.3 Verbal Report – Councillor Spuzak, no items
- 5.5.4 Verbal Report – Councillor Dennis, no items
- 5.5.5 Verbal Report – Councillor Spence advised he had the opportunity to meet the new O.P.P. Detachment Inspector Jim Mills, and the next meeting of the joint district O.P.P. Detachment Board is scheduled for Monday, March 30th.

6. REPORTS OF COMMITTEES AND BOARDS:

6.1 RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION (RRDMA):

- 6.1.1 Verbal Report by Councillor Spuzak. The next RRDMA meeting is scheduled for Tuesday, April 14th, 2026, at 9:30 a.m. in Chapple.

6.2 District of Rainy River Services Board (D.R.R.S.B.):

- 6.2.1 Mayor Ford was unable to attend the DRRSB meeting earlier today due to prior commitments.
- 6.2.2 DRRSB 2026 Budget and 4.63% increase to municipal levies – the 2026 DRRSB Budget was received. The increase to municipal levies for social services, homelessness, land ambulance and children services is 4.63%, which is a \$17,836.84 increase for Alberton.
- 6.2.3 DRRSB Highlights Memo of January 15, 2026, Board Meeting was received as information.

6.3 RECREATION COMMITTEE:

- 6.3.1 Recreation Committee Verbal Report by Councillor Glowasky. Councillor Glowasky reported on the Family Day Event held on Monday, February 16th, 2026, hosted by the Recreation Committee. The turnout was great, and the weather cooperated. We served approximately 120 people with hamburgers, hot dogs, hot chocolate and smores. A big thank you to Staff and the Alberton Volunteer Fire Department for taking part in a hockey game with younger attendees, helping to set-up, fire and emergency safety displays and materials, and assisting with clean-up following the event.

6.4 NOMA BOARD:

- 6.4.1 Northern Ontario Municipal Association (NOMA) Communications from January 15th to March 12th, 2026, received as information.
- 6.4.2 NOMA Board of Directors November 26th, 2025, meeting minutes were received as information.
- 6.4.3 NOMA Notice of Annual General Meeting, Thursday, April 23, 2026, at 5:00 p.m. in Thunder Bay received as information.

6.5 Rainy River District West O.P.P. Detachment Board


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- 6.5.1 Minutes of December 15th, 2025, meeting and agenda package of the January 19th, 2026, meeting, received as information.
- 6.5.2 2026 annual Billing overview for Ontario Provincial Police was received. The 2026 municipal levy increase to municipalities was capped at 11% for 2026, which is a \$12,805.31 increase for Alberton.

7. DEPUTATIONS, PETITIONS and PRESENTATIONS

- 7.1 2025 Audited Financial Statements Presentation, MNP LLP – Jeff Savage, Partner at MNP LLP presented the 2025 Audited Financial Statements. A Clean and Unqualified Audit Opinion was presented, and Jeff extended appreciation to Staff for all their hard work and preparation. The 2025 calendar year operating surplus was \$70,876.11 and is a result of savings in contracted out services for roads, (partially offset with increase in wages for the full-time Road position), efficiencies in operation, and the new Pothole Prevention and Repair Program. The accumulated surplus for 2025 was \$603,646. An accumulated surplus means that net resources (financial and non-financial) are available to provide future services and ongoing financial commitments. The Audited Financial Statements are a comprehensive and complete picture of the Township's financial position prepared in accordance with Public Sector Accounting Standards, and report accumulated surplus/deficits. Tangible capital assets and other assets are not used to generate cashflow and are presented as non-financial assets in the audited statements, separate from assets that generate cashflow or that can be used to repay liabilities. In 2025, long term debt was completely paid off, and a 2025 \$1.1M investment made to capital infrastructure (NORDS roads project (\$329k), the new barrier-free Trillium playground project (\$110k), new Roads vehicle plow and sander (\$194k), the NOHFC Rink Roof project (\$435k), new Accessible and barrier free front doors at the office (\$20k) and repairs and energy efficient upgrades to the garages of (\$12k). Asset management, planning and investment builds legacy infrastructure for the future. Audited Financial Statements help ensure accountability, transparency and assist municipalities with important long term strategic planning.

Jeff Savage, Partner at MNP LLP departed the meeting at 5:49 p.m.

Resolution Number	Moved and Seconded	CARRIED
2026-030	SPUZAK/GLOWASKY	Carried
Be it resolved that: Council for the Township of Alberton hereby approves and accepts the Auditor's Report on the 2025 audit and the 2025 Financial Statements, prepared by MNP and confirms authorization for the Mayor and CAO/Clerk-Treasurer to sign the representation letter to MNP and any other documentation required to complete the 2025 audit process.		

8. FINANCES AND ACCOUNTS

- 8.1 Accounts Payable for January and February, including online bill payments and Visa payments, Council, Payroll

Resolution Number	Moved and Seconded	CARRIED
2026-031	DENNIS/SPENCE	Carried
Be it resolved that: Council for the Township of Alberton hereby approves payment of the following Accounts Payable for the prior two months of January and February 2026:		
1. \$208, 797.46 for general accounts payable, online bill and Visa payments, and transfers to investment funds;		
2. \$3, 101.75 for payments made to Council; and		
3. \$39, 342.19 for Township staff payroll including mileage, prior to apportionment of CBO Costs including mileage.		

- 8.2 Financial Reports for Prior Month:

- 8.2.1 Revenues and Expenditures to February 28, 2026


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8.2.2 Financial Reports to February 28, 2026

6.2.3 Monthly Investment Funds Summary to February 28, 2026

Resolution Number	Moved and Seconded	CARRIED
2026-032	GLOWASKY/SPUZAK	Carried
<p>Be it resolved that: Council for the Township of Alberton hereby acknowledges receipt of and approves the following financial reports provided to it:</p> <ol style="list-style-type: none"> 1. Statement of Revenue and Expenditures to February 28, 2026; 2. Financial Reports by Department to February 28, 2026; and 3. ONE Monthly Investment Funds Summaries for: <ol style="list-style-type: none"> (a) Grants, Reserve Funds HISA to February 28, 2026; and (b) Current/Excess Funds HISA to February 28, 2026. 		

9. OLD BUSINESS

9.1 No items.

10. NEW BUSINESS:

- 10.1 Staff Report – 2026 Balanced Budget and Budget Exclusions related to Ontario Regulation 284/09 was received. Public Notice of Intent to Adopt the 2026 Budget was provided in the February Newsletter, posted on the Township website, the digital sign board at the Township office as well as paper copies available on the office bulletin board. No budget questions, concerns or objections were received.

Resolution Number	Moved and Seconded	CARRIED
2026-033	DENNIS/GLOWASKY	Carried
<p>Be it resolved that: Council for the Township of Alberton hereby confirms receipt of the Estimated Expenses Excluded from the 2026 Budget Report, a copy of which is attached, and adopts same as required by Ontario Regulation #284/09.</p>		

10.2 By-law to adopt the 2026 Budget

Resolution Number	Moved and Seconded	CARRIED
2026-034	DENNIS/SPUZAK	Carried
<p>Be it resolved that: A By-law to approve and adopt the 2026 Budget document be introduced and read a first, second and third time, passed and numbered as By-Law # 25/26, and that said By-Law be signed by the Mayor and the Clerk, sealed with the seal of the Corporation, and engrossed in the By-Law book.</p>		

10.3 By-Law to adopt Estimate of All Sums

Resolution Number	Moved and Seconded	CARRIED
2026-035	GLOWASKY/SPENCE	Carried
<p>Be it resolved that: A By-Law to adopt the estimates of all sums required during 2026 be introduced and read a first, second and third time, passed and numbered as By-Law # 26/26, and that said By-Law be signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the By-Law book.</p>		

10.4 By-law to adopt 2026 Tax rates and provide for penalty and interest

Resolution Number	Moved and Seconded	CARRIED
2026-036	SPUZAK/SPENCE	Carried
<p>Be it resolved that: A By-Law to adopt the 2026 tax rates and to provide for penalty and interest in default of payment thereof for 2026, be introduced and read a first, second and third time, passed and numbered as By-Law # 27/26, and that said By-Law be signed by the Mayor and the Clerk, sealed with the seal of the Corporation and engrossed in the By-Law book.</p>		


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- 10.5 Riverside Health Care, Lights, Camera, Diagnosis Campaign request for financial contribution commitment was received. Discussion took place regarding a multi-year contribution commitment would bind a future council term. 2026 is a municipal election year, and this request could be re-visited by the next term of council in the fall, or a one-time financial contribution could be considered.
- 10.6 By-law to adopt an updated Process, procedure and fillable Form for Integrity Commissioner Inquiry Requests

Resolution Number	Moved and Seconded	CARRIED
2026-037	SPENCE/GLOWASKY	Carried
<p>Be it resolved that: WHEREAS Council for the Township of Alberton is committed to implementing a clear and concise process and procedure for any person to file a Request for an Integrity Commissioner Inquiry regarding a council member related to the code of conduct or the Municipal Conflict of Interest Act;</p> <p>WHEREAS Council for the Township of Alberton believes that an updated framework and process will help to ensure transparency, accountability and integrity in municipal operations and allow concerns to be addressed appropriately and independently, fostering enhanced public trust in local governance;</p> <p>WHEREAS Council for the Township of Alberton approves the Process and Procedure for Requests for Integrity Commissioner Inquiry, attached herewith as Schedule A, and directs staff to ensure the information is publicly posted and accessible on the Township website;</p> <p>FURTHER BE IT RESOLVED that a by-law be introduced be introduced and read a first, second and third time, passed and numbered as By-Law #28/26 and that said By-Law be signed by the Mayor or alternate and the Clerk, sealed with the seal of the Corporation and be engrossed in the By-Law Book.</p>		

- 10.7 By-law to appoint an Integrity Commissioner

Resolution Number	Moved and Seconded	CARRIED
2026-038	SPENCE/SPUZAK	Carried
<p>Be it resolved that: WHEREAS Section 223.3 of the Municipal Act requires every Ontario municipality to appoint an independent integrity commissioner, which deals with Council Code of Conduct, training, advice and complaints;</p> <p>WHEREAS Council for the Township of Alberton acknowledges the requirement and determines it prudent for Ontario municipalities to have an independently appointed body to fairly administer municipal ethical concerns raised in the context of municipal affairs;</p> <p>WHEREAS Council has adopted a Code of Conduct for Council Members;</p> <p>WHEREAS Council has adopted a Process and Procedures for Requesting an Integrity Commissioner Inquiry;</p> <p>WHEREAS Council believes such independent body appointment(s) provide a framework for ensuring transparency, accountability and integrity in municipal operations and allow concerns to be addressed appropriately and independently, fostering enhanced public trust in local governance;</p> <p>WHEREAS Council for the Township of Alberton appoints Cody Fraser to fulfill the role of Integrity Commissioner effective March 19, 2026, and that the Mayor and CAO/Clerk-Treasurer are authorized to enter into a service agreement with Cody Fraser;</p> <p>FURTHER BE IT RESOLVED that a by-law be introduced and read a first, second and third time, passed and numbered as By-Law # 29/26 and that said By-Law be signed by the Mayor or alternate and the Clerk, sealed with the seal of the Corporation and be engrossed in the By-Law Book.</p>		

- 10.8 By-law to adopt User Fees and Building Fees. Public Notice regarding the User and Building Fee review and intent to adopt the proposed changes was posted on the Township's website,


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the digital sign board at the office as well as paper copies made available at the office. No User Fee or Building Permit Fee questions, concerns or objections were received.

Resolution Number	Moved and Seconded	CARRIED
2026-039	SPENCE/SPUZAK	Carried
Be it resolved that: A By-Law to adopt the Schedule of Fees charged by the Township of Alberton for Certain Services, Activities and Use of Property attached as "Schedule A" and the Schedule of Building Related Fees attached hereto as "Schedule B", be introduced and read a first, second and third time, passed and numbered as By-Law # 30/26 and that said By-Law be signed by the Mayor or alternate and the Clerk, sealed with the seal of the Corporation and be engrossed in the By-Law Book.		

- 10.9 Rainy River Future Development Corporation (RRFDC) – Request for Financial Support of a per capita contribution in the amount of \$6,678.00 was received. Discussion of the per capita financial contribution request took place. Staff directed to provide a written response outlining the impact of unsustainable pressures on municipalities with year over year increases to policing, land ambulance and social services, health services, along with inflationary pressures and limited tools available to municipalities for revenue generation; the financial request can not be accommodated.
- 10.10 Written correspondence from Ross and Linda Keeler regarding Frog Creek Road, dated March 6, 2026, was received. The correspondence expressed concerns regarding the increased traffic volumes, the excessive speed of vehicles, dust and maintenance. Frog Creek Road is a shared roadway between the Township of Alberton and the unorganized area of Miscampbell. Staff to meet with the Ministry of Transportation, on behalf of the Miscampbell Local Roads Board (MLRB) regarding the concerns, maintenance, possible solutions, and to provide a written response to the Keeler's.

10.11 Requests for Support:

- 10.11.1 Town of Fort Frances; regarding dedicated annual funding for small and regional airports was received.

Resolution Number	Moved and Seconded	CARRIED
2026-040	FORD/GLOWASKY	Carried
Be it resolved that: Council for the Township of Alberton having considered correspondence from the Town of Fort Frances dated January 26, 2026; respectfully requesting the Government of Ontario to establish an Ontario Airport Capital Assistance Program to provide dedicated annual funding for small and regional airports and ensure eligibility for a broad range of capital projects, including safety upgrades, equipment replacement and runway maintenance and recognize the essential role of airports in medevac and emergency services, especially in remote and northern communities;		
FURTHER BE IT RESOLVED THAT Council for the Township of Alberton supports the above correspondence and requests a copy of this resolution be sent to the Town of Fort Frances.		

- 10.11.2 Township of Assignack; regarding supporting efforts to retain LifeLab locations in northern Ontario

Resolution Number	Moved and Seconded	CARRIED
2026-041	GLOWASKY/SPENCE	Carried
Be it resolved that: Council for the Township of Alberton having considered correspondence from the Township of Assignack dated January 28, 2026; respectfully requesting the Government of Ontario to retain Lifelab locations in northern Ontario and requesting Northern Ontario Municipal Association (NOMA) and Federation of Northern Ontario Municipalities (FONOM) to lobby for this position;		
FURTHER BE IT RESOLVED THAT Council for the Township of Alberton supports the above correspondence and requests a copy of this resolution be sent to the Township of Assignack, NOMA and FONOM.		

- 10.11.3 City of Peterborough; regarding sustainable funding for Police Services

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Resolution Number	Moved and Seconded	CARRIED
2026-042	GLOWASKY/SPENCE	Carried
<p>Be it resolved that: Council for the Township of Alberton having considered correspondence from the City of Peterborough meeting dated November 3, 2025; requesting the Province of Ontario to provide targeted financial assistance to municipalities to offset any additional costs that are directly and demonstrably incurred as a result of compliance with the Community Safety and Policing Act, 2019, and to provide stable sustainable funding to offset costs associated with the provision of providing court security services;</p> <p>WHEREAS municipalities across Ontario are experiencing increase police operating and capital costs directly related to new compliance and operational standards required in the Community Safety and Policing Act, 2019; and these cost increases stem from provincially mandated requirements – including training, certification, technology, reporting and staffing obligations necessary to bring police services into compliance with the Act; and</p> <p>WHEREAS municipalities have no discretion in implementing these measures and limited ability to absorb the resulting financial pressures within existing budgets; and</p> <p>WHEREAS policing is a provincially legislated responsibility, yet municipalities are bearing the brunt of the costs to implement provincial mandates;</p> <p>FURTHER BE IT RESOLVED THAT Council for the Township of Alberton supports the above correspondence and requests a copy of this resolution be sent to:</p> <ul style="list-style-type: none"> • The City of Peterborough • The Premier of Ontario • The Solicitor General • Association of Municipalities of Ontario (AMO) 		

10.11.4 Emo -LaVallee Community Centre Annual Sponsorship Program information was received as information.

11. PLANNING:

- 11.1** Review comments and suggestions received from the preliminary Provincial One Window's review of the draft Official Plan and next steps – A draft of the new Official Plan was submitted to the province through the One Window process. Indigenous engagement and the One Window process are critical steps to consolidate input from communities, multiple provincial land use planning ministries, including the Ministry of Municipal Housing and Affairs (MMAH) and ensures that updated Official Plans conform with the *Provincial Planning Statement, 2024 (PPS, 2024)* and recent and multiple legislative changes. FOTENN is collaborating with staff and are preparing the updates to the draft Official Plan to incorporate the MMAH suggestion to include population growth forecast and a planning horizon, along with suggestions regarding terminology that is consistent with the *PPS, 2024*.
- 11.2** 2026 Agricultural Impact Assessment's updated Guidance Document to support Municipalities in meeting the agriculture impact assessment requirements of the *Provincial Planning Statement, 2024* was received as information.
- 11.3** Preliminary review of a Site Plan Control application from Clearview Co-op. A site plan application was received from the Clearview Co-op (the Applicant) on March 9, 2026. The Applicant is proposing a new development of a cardlock fueling station within the Township.

Resolution Number	Moved and Seconded	CARRIED
2026-043	DENNIS/SPENCE	Carried
<p>Be it resolved that: WHEREAS The Site Plan Approval process is an important tool under Section 41 of the Planning Act, R.S.O., 1990, c.13, which helps municipalities to ensure that proposed developments align with land use, protect environmental areas, is barrier free, accessible and sustainable, and complies with zoning, municipal by-laws and the Provincial Policy Statement, 2024;</p>		

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WHEREAS the Township of Alberton has received a Site Plan Application from Clearview Co-op for a proposed new development of a Cardlock Fueling Station within the Township;

WHEREAS the following items have been concurrently undertaken by the Applicant, and acknowledges that the external agencies listed below have their own procedures, process and approval requirements, and at each item(s) completion, will be delivered to the Township for review and added to the Application information:

- Traffic Control Plan (Note: Traffic Impact Study has already been completed)
- Northwestern Health Unit confirmation regarding water and septic site services
- Bell Canada confirmation regarding internet and landlines
- Hydro One confirmation regarding power service
- MTO Highway Corridor Management Report for entrance and sign permits
- TSSA – Fuel Supply Depot Report

WHEREAS provincial legislation requires municipalities to confirm the completeness of an application, and prior to a Council Approval Decision - a Site Plan Agreement may be required as a condition of Site Plan Approval, where it is deemed necessary, to ensure conditions of approval are met and/or detail the provision and ongoing maintenance of facilities, works or matters required as part of the approval;

BE IT RESOLVED Council for the Township of Alberton confirms the Application is complete and directs Staff to:

1. Circulate the application to departments and external agencies as needed for review, comments and ensure all elements of planning are considered.
2. Prepare a report and recommendation of the application, to be reviewed and considered for a potential decision at the April 16th, 2026, Council meeting.

12. INFORMATION and PUBLIC ANNOUNCEMENTS:

- 12.1 Association of Municipalities of Ontario (AMO)'s Newsletters and updates Jan 11th to March 12th, 2026
- 12.2 Ministry of Agriculture, Food and Agribusiness February and March 2026 newsletters
- 12.3 Environment and Climate Change Canada correspondence of January 13, 2026, advising all reporting requirements for Phases 2 and 3 of the Federal Plastics Registry will be delayed
- 12.4 Municipalities Under Pressure One Year Later: An Update on the Human and Financial Cost of Ontario's Homelessness Crisis Report, in collaboration with Association of Municipalities (AMO), the Ontario Municipal Social Services Association and the Northern Ontario Service Deliverers Association
- 12.5 NOSM University President and Vice-Chancellor January 2026 newsletter, received January 27, 2026
- 12.6 Riverside Health Care information sheet on Medically Stable Patient Transport service
- 12.7 Ontario Human Rights Commission Newsletter dated February 5, 2026
- 12.8 Ministry of Natural Resources communication dated March 2, 2026, regarding proposed updates to the Province's Black Bear Management Approach
- 12.9 Ontario Ombudsman February 2026 newsletter
- 12.10 Rural Ontario Municipal Association (ROMA) February 2026 Board highlights newsletter
- 12.11 Ministry of Natural Resources 2026-2027 Annual Work Schedule for the Boundary Waters Forest communication received March 4th, 2026
- 12.12 Northwestern Health Unit (NWHU) invitation to participate in a municipal focus group to gather information to inform the NWHU's strategic planning process
- 12.13 Public Meeting Invitation from CarbonFree, Tuesday, May 5, 2026, from 6:00 to 8:00 pm at the East End Hall in Fort Frances

The above Section 12 Information and Announcement items were received as information.

13. IN CAMERA – CLOSED MEETING SESSION

- 13.1 Resolution to go in-camera as permitted under Section 239 for one item under Section 239 (2) (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; the general nature thereof relates to Ontario Aboriginal Housing Support Services v. Municipal Property Assessment Corporation (MPAC) et al, (et al


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Clerk Initials

includes multiple municipalities of which Albertain is one), position and communication necessary for that purpose.

Resolution Number	Moved and Seconded	CARRIED
2026-044	GLOWASKY/SPUZAK	Carried
Be it resolved that: Council for the Township of Albertain hereby moves to an in-camera session at 7:15 p.m. for the purpose of discussing matters affecting the municipality as permitted by Section 239 of the Municipal Act, 2001, which allows a meeting or part of a meeting to be closed to the public for the following subject matter to be considered: one item under Section 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; the general nature thereof relates to Ontario Aboriginal Housing Support Services v. Municipal Property Assessment Corporation (MPAC) et al, (et al includes multiple municipalities of which Albertain is one), position and communication necessary for that purpose.		

13.2 Return to open session

Resolution Number	Moved and Seconded	CARRIED
2026-045	GLOWASKY/SPUZAK	Carried
Be it resolved that: Council for the Township of Albertain hereby returns to an open session at 7:25 p.m. and; FURTHER THAT the CAO/Clerk-Treasurer be directed to proceed as per Council's instructions in-camera.		

14. ADJOURNMENT

14.1 By-law to confirm proceedings of current meeting

Resolution Number	Moved and Seconded	CARRIED
2026-046	SPUZAK/GLOWASKY	Carried
Be it resolved that: A By-Law to confirm the proceedings of Council for the Township of Albertain conducted at its March 19th, 2026 regular Council meeting be introduced and read a first, second and third time, passed and numbered as By-Law # 31/26, and that said By-Law be signed by the Mayor or Alternate, and the Clerk, sealed with the seal of the Corporation and be engrossed in the By-Law book.		

14.2 Adjournment

Resolution Number	Moved and Seconded	CARRIED
2026-047	GLOWASKY/SPUZAK	Carried
Be it resolved that: That this regular meeting of Council for the Township of Albertain shall be and is hereby adjourned at 7:26 p.m.		

Mayor (or designated alternate Deputy Mayor)

Clerk (or Deputy Clerk)

Mayor/Dep. Mayor Initials

Clerk Initials