Corporation of the Township of Alberton

Council for the Township of Alberton held its Regular Meeting of Council on Wednesday, June 24, 2026, at 4:30 p.m., in person with the following present:

Mayor:	Mike Ford
Councillors:	Diane Glowasky, Peter Spuzak, Shawn Spence, Tyson Dennis
Appointed Officers:	Lisa Sheppard, CAO/Clerk-Treasurer, Vance Brusven, Road and Park Superintendent, James Woods, Fire Chief, Michelle Brusven, Administrative Assistant/Deputy Clerk

Visitors:

CALL TO ORDER:

Mayor Ford called the meeting to order at 4:30 p.m.

LAND ACKNOWLEDGEMENT:

We show our respect and acknowledge we are gathered on Treaty 3 Territory, the traditional territory of Indigenous peoples since time immemorial. We are grateful for the opportunity to live, work and learn on this land and we are committed to a future where all people can walk together in friendship, peace and respect.

1. **ADDED ITEMS:** None

2. **ADOPTION OF THE AGENDA:**

Resolution Number	Moved and Seconded	CARRIED
2026-085	GLOWASKY/SPENCE	Carried
Be it resolved that; Council for the Township of Alberton hereby approves the agenda as circulated for the June 24th, 2026, regular Council meeting.		

3. **DISCLOSURE OF INTEREST:** None
4. **MINUTES – PREVIOUS MEETING:**

Resolution Number	Moved and Seconded	CARRIED
2026-086	SPENCE/GLOWASKY	Carried
Be it resolved that: The minutes of the May 21st, 2026, regular Council meeting are approved as circulated.		

5. **REPORTS of MUNICIPAL OFFICERS**

5.1 **ROADS, PARKS and GROUNDS**

5.1.1 Road and Park Superintendent's written report was received. Tree blew down on Hall Road during a storm was removed. Pothole maintenance and repair work on roadways is being performed routinely. Pothole repairs and maintenance on Hill, Hall, Oakwood and Domanski Roads were completed. Ground and building maintenance, beaver management and garbage removal ongoing. The condition of Oakwood Road and considerable pothole repairs and maintenance was discussed. Oakwood is a shared roadway with the Town of Fort Frances,

and the Road Superintendent will reach out to the Town of Fort Frances Roads Department for a discussion regarding planning surface treatment on Oakwood in the future.

5.1.2 Joint Health & Safety Committee written report of June 3rd, 2026, was received. Staff to arrange for quotes for ceiling remediation and repair at the grader garage. Shingles are curling on the north end of the Firehall, and two bulbs need replacing in the Firehall north bay. Two spots were observed in the concrete under the pavilion at the park as requiring repair, and staff will complete repairs in the coming weeks. One spot on the exercise equipment requires caulking and repainting with staff to complete.

5.1.3 Rink and Park Update – Pickleball nets and basketball nets were installed for the enjoyment of residents. Routinely lots of litter and garbage is picked up and removed from the park, rink areas and the Bog Walk. Maintenance on mower equipment required a new tire as the repair did not hold and a replacement was necessary.

5.1.4 Culvert replacement on Frog Creek Road, a shared roadway; planning for the twin corrugated culvert replacement is progressing. Invitation with Request for Quote (RFQ) documents were delivered to seven (7) vendors, of which one submitted quote was received prior to the June 15th, 2026, 2:00 p.m. (EST) deadline. The draft budget for the project is $319,543.78 with the Township's portion estimated to be $151,631.09. The Build Communities Strong Fund (BCSF) of $80,000.00 (formerly the Canada Community Building Fund) supports municipalities in local infrastructure and will provide important funding for this project, with the balance of $71,631.09 from road reserves. The Department of Fisheries and Oceans review and licensing application has been submitted. An August 3rd, 2026, start date is anticipated and for safety purposes, once the culvert replacement project is underway, the road will need to be closed for the duration of the replacement work. This temporary closure is necessary to help ensure safety of the construction workers as well as motorists.

Resolution Number	Moved and Seconded	CARRIED
2026-087	DENNIS/SPENCE	Carried

Be it resolved that: WHEREAS Council for the Township of Alberton issued a Request for Quotation (RFQ) numbered 2026-FC-1 on June 3rd, 2026, pursuant to Ontario Regulation 54/26 and the Buy Ontario Act, 2025;

AND WHEREAS the RFQ closed on June 15, 2026, and submissions were evaluated in accordance with the evaluation criteria set out in the RFQ document;

AND WHEREAS Harold McQuaker Enterprises Limited submitted the lowest compliant quotation meeting all specifications for the like-for-like culvert replacement on Frog Creek Road, which includes the supply of all materials, equipment, labour, tools, incidentals, delivery fees and any other associated costs to complete the Work, as detailed in the signed quote package attached herewith forming "Schedule A";

NOW THEREFORE BE IT RESOLVED THAT Council for the Township of Alberton hereby accepts the quotation submitted by Harold McQuaker Enterprises Limited in the amount of $268,100.00 plus applicable taxes;

AND THAT the CAO/Clerk-Treasurer be authorized to execute all necessary documents to give effect to this resolution.

Road and Park Superintendent departed the meeting at 5:04 p.m.

5.2 **VOLUNTEER FIRE DEPARTMENT**

5.2.1 The Fire Chief's written report was received. Work continues on procurement of personal protective equipment (PPE) and replacement of gear expiring at the end of this year and in the process of obtaining quotes from vendors. The 2026 Training calendar is going smoothly and will be connecting with Chapple, Emo and LaVallee for training opportunities due to low turnout with recent FF1 and FF2 course offerings. Discussion took place regarding the vacant Captain position with the Brigade. The Fire Chief with Brigade involvement will evaluate and consider interested and qualified members for the role of Captain, with final selection by the Fire Chief.

5.2.2 Brigade members and Family Appreciation Event ideas – discussion took place regarding planning an event to show appreciation for our volunteer firefighters and their families. Volunteer firefighters make up at least 71% of all firefighters in Canada and they often sacrifice their own plans and family commitments to serve our communities. Ideas discussed were a barbeque and appreciation night for the end of summer or early fall.

5.2.3 Alberton Volunteer Fire Department (AVFD) July 1, 2026, parade participation

Resolution Number	Moved and Seconded	CARRIED
2026-088	GLOWASKY/DENNIS	Carried
Be it resolved that: As part of the district-wide Canada Day celebrations on July 1, 2026; a Canada Day Parade will be held in Fort Frances on July 1, 2026, at 11:00 a.m. with the Township of Alberton Volunteer Fire Department invited to participate; AND FURTHER BE IT RESOLVED Council for the Township of Alberton approves the Alberton Volunteer Fire Department to attend and present apparatus in the Canada Day Parade on July 1, 2026.		

5.2.4 New updated and modernized AVFD crest

Resolution Number	Moved and Seconded	CARRIED
2026-089	DENNIS/GLOWASKY	Carried
Be it resolved that: Council for the Township of Alberton supports and approves an updated modernized crest and logo for the Alberton Volunteer Fire Department.		

5.2.5 Update on Unit 9-4 maintenance – During a regular truck check an issue was noted with Unit 9-4 and it went in for unscheduled maintenance on June 8th, requiring a sensor replacement.

5.2.6 Alberton Volunteer Fire Department Brigade Members Education and Certification Reports were received. Discussion took place regarding the July 1, 2026, deadline for Ontario Regulation 343/22 and mandatory minimum certification standards. Discussion regarding the exemptions that apply, specifically, those members who received and were granted a letter of compliance from the Ontario Fire Marshall are considered certified, as well as those new members of a fire service with less than 36 months on the service and currently still working through the certification process are exempt.

5.2.7 Review information on available grant programs and Honda standpipe pump maintenance – information on the Hydro One Community Grant program was received. Each municipality is permitted one application to the program and administration and the AVFD will coordinate together on an application to the Hydro One program. The Fire Chief provided information on the 2026 Safe Community and Enbridge Grant which supports safety initiatives. The Fire Chief will prepare and submit an application to the Safe Community Grant Program. The Fire Chief noted that the Honda pump requires a tune-up and will arrange for required maintenance.

Resolution Number	Moved and Seconded	CARRIED
2026-090	SPENCE/DENNIS	Carried
Be it resolved that: Council for the Township of Alberton hereby supports Staff in submitting an application to the 2026 Safe Community Project Assist & Project Zero Campaigns through the Fire Marshall's Public Fire Safety Council and Enbridge Gas Inc; which supports public safety initiatives, community resilience and public education.		

5.2.8 Staff attended the June 11, 2026, Ontario Ministry of Natural Resources (MNR) Regional Fire Advisory meeting where information was received on the current wildfire situation in the northwest region. The MNR advised that there has been a total of 86 fires to date with approximately 37,190 hectares burned. The MNR encourages all communities to continue public education and awareness during this fire season.

5.2.9 Emergency Management Ontario June Amethyst Sector Newsletter and Information was received.

Fire Chief James Woods departed the meeting at 5:48 p.m.

Mayor/Dep. Mayor Initials Clerk Initials

5.3 **CBO/By-Law ENFORCEMENT OFFICER**

5.3.1 CBO's Alberton Monthly Building Report for May 2026 was received.

5.3.2 CBO's AMBIS Monthly Building Report for May 2026 was received.

5.4 **CAO/CLERK-TREASURER/TAX COLLECTOR**

5.4.1 CAO/Clerk-Treasurer's Report was received and included the following: The annual municipal Financial Information Return (FIR) was submitted prior to the deadline of May 31, 2026. Staff continue to look for efficiencies and funding opportunities. As part of the federal government's Canada Summer Student Jobs Program, the Township will welcome a student grounds labourer starting on June 29th for eight (8) weeks. This is a wonderful opportunity to support a youth and allow them to obtain experience working within municipal government. The Community Clean-Up Event took place on Saturday, June 6th. A huge thank you to Northern Bin Rentals and the families and individuals who participated; every bit makes a positive difference. The winners of the prizes were the Trottier family, the Pentney family, the Gerber family and the Leonard family. Thank you to the many residents who regularly pick-up roadside garbage during their bike rides and walks, it is very appreciated.

5.4.2 Property Tax Report was received. There are $22,496.65 in outstanding interim taxes past due. Past due notices were mailed on April 6th, May 4th and June 1st. Final tax billings were prepared and mailed on June 5th and are due by July 31, 2026.

5.4.3 Circular Materials correspondence dated June 4, 2026, Communities Outside of Transition Blue Box Collection, provided an update on the Blue Box Program residential collection start-up for Alberton, with a target date of November 2026.

5.4.4 Hydro One Community Partnership Grant – grant program information was reviewed, and successful grant communities could receive up to $25,000

Resolution Number	Moved and Seconded	CARRIED
2026-091	GLOWASKY/SPENCE	Carried
Be it resolved that: Council for the Township of Alberton hereby supports Staff in submitting an application to the Hydro One Community Partnership Grant which supports community resilience, and an opportunity to receive funding in programs and initiatives that strengthen community emergency preparedness, critical infrastructure or community well-being.		

5.4.5 Green Municipal Fund Climate Adaptation Funding Grant – program information was reviewed, and successful applicants could receive up to $75,000

Resolution Number	Moved and Seconded	CARRIED
2026-092	DENNIS/GLOWASKY	Carried
Be it resolved that: Council for the Township of Alberton hereby supports Staff in submitting an application to the Green Municipal Fund Adaptation in Action Program, which supports climate resilience and risk reduction in communities of all sizes across Canada, and provides an opportunity to receive funding in programs and initiatives that strengthen community emergency preparedness and assists small and rural communities in reducing climate risks.		

5.4.6 2026 Senior of the Year Award – Daniel Pierroz

Resolution Number	Moved and Seconded	CARRIED
2026-093	SPENCE/GLOWASKY	Carried
Be it resolved that: The Ontario Senior of the Year Award through the Ontario Honours and Awards Secretariat, gives each municipality in Ontario the opportunity to honour one outstanding local Ontarian over 65, who has enriched the social, cultural or civic life of their community; AND WHEREAS Council for the Township of Alberton celebrates and recognizes the efforts and achievements of all residents in many different fields such as the arts, literature, community service, volunteering, education, environment, fitness and humanitarian activities;		

FURTHER BE IT RESOLVED that Council for the Township of Alberton honours Daniel Pierroz with the 2026 Senior of the Year Award, with formal presentation to be scheduled at Mr. Pierroz's convenience at a future date.

5.4.7 Municipal Insurance Annual Renewal – the current policy expires on June 30, 2026, and renewal documents were reviewed.

Resolution Number	Moved and Seconded	CARRIED
2026-094	GLOWASKY/SPENCE	Carried
Be it resolved that: Council for the Township of Alberton hereby approves the Insurance premium of $49,052.00, plus applicable taxes for Risk Management and Municipal General Insurance for the July 1, 2026 to June 30th, 2027 period as quoted by Westland Insurance/Marsh Canada Limited; and authorizes the CAO/Clerk-Treasurer to electronically sign the 2026 acceptance documentation provided, and any such other documentation required on behalf of the Township in order to give effect to such policy.		

5.5 **MAYOR and COUNCIL REPORTS**

5.5.1 Verbal Report – Mayor Ford, no items

5.5.2 Verbal Report – Councillor Glowasky advised she attended the adhoc Riverside Health Care Facilities and Rainy River District Municipal Association communication meeting on June 3rd, 2026. The Riverside Director of Fundraising reported that there was $60,000 remaining to be raised for the MRI and June is "Burger Month" with five (5) restaurants participating in the district with part of the Burger proceeds going toward the MRI fundraising campaign. The Riverside CEO reported that the pharmacy department is undergoing renovations on the third floor, and once completed, patients will be able to receive chemotherapy here rather than having to travel hours for treatment.

5.5.3 Verbal Report – Councillor Spuzak, no items

5.5.4 Verbal Report – Councillor Dennis, no items

5.5.5 Verbal Report – Councillor Spence, no items

6. REPORTS OF COMMITTEES AND BOARDS:

6.1 RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION (RRDMA):

6.1.1 Councillor Spuzak reported that there was no scheduled meeting in June.

6.2 District of Rainy River Services Board (D.R.R.S.B.):

6.2.1 Mayor Ford attended the general DRRSB meeting on June 18th, where an update was provided on the former school building at the Fifth and Frenette property. It has been determined that the cost to rehabilitate the property is prohibitive due to the condition of the building. Funding opportunities for the property are being explored, for future potential use with a housing-focused redevelopment approach. An update from Children's Services regarding the transition to an EarlyON childcare centre in Rainy River.

6.2.2 DRRSB Highlights of the May 21st, 2026, Board meeting was received as information.

6.2.3 DRRSB 2025 Annual Report was received as information.

6.3 RECREATION COMMITTEE:

Councillor Glowasky provided a verbal update regarding the planning for the July 1st Family event. The Recreation Committee is hard at work preparing and plans include popcorn, freezies, lemonade, a food truck, bike decorating and lots of games.

6.4 NOMA BOARD:

6.4.1 Northern Ontario Municipal Association (NOMA) Communications from May 15th to June12th, 2026, received as information.

6.5 Rainy River District West O.P.P. Detachment Board

6.5.1 No items – next scheduled meeting is September 18th, 2026.

7. DEPUTATIONS, PETITIONS and PRESENTATIONS

7.1 No items.

8. FINANCES AND ACCOUNTS

8.1 Accounts Payable for May, including online bill payments and Visa payments, Council, Payroll

Resolution Number	Moved and Seconded	CARRIED
2026-095	SPENCE/DENNIS	Carried
Be it resolved that: Council for the Township of Alberton hereby approves payment of the following Accounts Payable for the prior month of May 2026: 1. $119,341.09 for general accounts payable, online bill and Visa payments, and transfers to investment funds; 2. $2,079.30 for payments made to Council; and 3. $28,184.34 for Township staff payroll including mileage, prior to apportionment of CBO Costs including mileage.		

8.2 Financial Reports for Prior Month:

8.2.1 Revenues and Expenditures to May 31, 2026

8.2.2 Financial Reports to May 31, 2026

8.2.3 Monthly Investment Funds Summary to May 31, 2026

Resolution Number	Moved and Seconded	CARRIED
2026-096	SPENCE/GLOWASKY	Carried
Be it resolved that: Council for the Township of Alberton hereby acknowledges receipt of and approves the following financial reports provided to it: 1. Statement of Revenue and Expenditures to May 31, 2026; 2. Financial Reports by Department to May 31, 2026; and 3. ONE Monthly Investment Funds Summaries for: (a) Grants, Reserve Funds HISA to May 31, 2026; and (b) Current/Excess Funds HISA to May 31, 2026.		

9. OLD BUSINESS

9.1 No items.

10. NEW BUSINESS:

10.1 Ministry of Attorney General memorandum dated May 22, 2026, regarding clarification of recent amendments to Ontario Regulation 747/21 under the *Liquor License and Control Act* was received as information.

10.2 Provincial Offences Administration First Quarter Report, including renovation, additional staffing and a draft 2026 Budget, prepared by the Town of Fort Frances on June 8, 2026, was received as information. A meeting of the POA Partner municipalities to review the renovation, additional staffing and approve the 2026 budget is scheduled for June 25th and the CAO/Clerk-Treasurer will attend.

10.3 Northwestern Health Unit Briefing Note – *Bring Your Own Beverage Events: Public Health Considerations for Municipalities* was received as information.

REQUEST FOR SUPPORT:

10.4.1 Township of Larder Lake regarding the Establishment of a Northern Ontario Policing Grant request for support was received.

Resolution Number	Moved and Seconded	CARRIED
2026-097	DENNIS/SPENCE	Carried
Be it resolved that: Council for the Township of Alberton having considered correspondence from the Township of Larder Lake dated May 28, 2026, and the Federation of Northern Ontario Municipalities (FONOM) Resolution number 2026-02; regarding the establishment of a Northern Ontario Policing Grant;		

WHEREAS Municipalities across Northern Ontario face disproportionately high policing costs due to low population densities, geographic isolation and limited municipal tax bases;

AND WHEREAS recent increases in policing costs have placed unsustainable pressure on municipal budgets; NOW THEREFORE BE IT RESOLVED FURTHER BE IT RESOLVED THAT the Federation of Northern Ontario Municipalities call on the Government of Ontario to establish a $100 million Northern Ontario Policing Grant, phased in over three (3) years, to support the 157 municipalities across Northern Ontario served by both the Ontario Provincial Police and municipal police services;

AND THAT the grant includes a base funding allocation for all municipalities with additional funding distributed based on population to ensure equitable support across communities of varying sizes;

FURTHER BE IT RESOLVED THAT Council for the Township of Alberton supports the above correspondence and requests a copy of this resolution be sent to the Township of Larder Lakes, the Federation of Northern Ontario Municipalities, the Premier of Ontario, the Minister of the Solicitor General, The Association of Municipalities of Ontario (AMO) and the Northwestern Ontario Municipal Association (NOMA).

11. PLANNING:

11.1 Clerk provided a verbal update regarding the special Council Meeting and Public Open House scheduled for tomorrow, Thursday, June 25th at the Township Office, beginning at 4:30 p.m. The public meeting and Open House will provide an opportunity to introduce, review, comment and ask questions on a draft updated Official Plan and future planning for the Township. With the recent and multiple changes to the *Planning Act*, and to ensure conformity with provincial planning statements – the updated Official Plan will ensure the Township is aligned with provincial priorities. The Clerk confirmed that proper public notice of the public meeting and open house had been provided including: Public Notice posted at the Township Office, published in the May Community Newsletter, on the Township's website and social media as well as the notice was published in the local Fort Frances Times newspaper. Everyone is encouraged to attend to review the draft Official Plan and copies of the drafts are available at the office.

12. INFORMATION and PUBLIC ANNOUNCEMENTS:

12.1 Association of Municipalities of Ontario (AMO)'s Newsletters and updates May 16th to June 12th, 2026
12.2 Ministry of Agriculture, Food and Agribusiness June 2026 newsletter
12.3 Rural Ontario Municipal Association (ROMA) 2026 News Highlights
12.4 Ontario Ombudsman May 2026 newsletter
12.5 Independent Electrical Systems Operator (IESO)'s Northwest Regional Planning Information updates
12.6 Ministry of Municipal Affairs and housing correspondence dated June 1, 2026, regarding the proposed *Protecting Ontario's Streets and Communities Act, 2026* (Bill 119)
12.7 Northern Policy Institute's Research Report – *Serving More People Than You Can Tax*, June 3, 2026
12.8 Fort Frances Airport- Invitation to Service Commencement Open House BBQ, June 18th, 2026, from 11:00 a.m. to 2:00 p.m.
12.9 Township of LaVallee - Notice of Public Open House for an updated Official Plan and Comprehensive Zoning By-law on Wednesday, June 24, 2026, at 4:00 p.m.

The above Section 12 Information and Announcement items were received as information.

13. IN CAMERA – CLOSED MEETING SESSION

13.1 Resolution to go in-camera as permitted for one item under Section 239(2)(f) advice that is subject to solicitor-client privilege, including communication necessary for that purpose, the general nature thereof is to receive communication regarding CV-2600000006-0000.

Resolution Number	Moved and Seconded	CARRIED
2026-098	GLOWASKY/DENNIS	Carried

Mayor/Dep.Mayor Initials

Clerk Initials

Be it resolved that: Council for the Township of Alberton hereby moves to an in-camera session at 6:43 p.m. for the purpose of discussing matters affecting the municipality as permitted by Section 239 of the Municipal Act, 2001 which allows a meeting or part of a meeting to be closed to the public for the following subject matter to be considered: one item under Section 239 (2) (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose, the general nature thereof is to receive communication regarding CV-2600000006-0000.

13.2 Return to open session

Resolution Number	Moved and Seconded	CARRIED
2026-099	SPENCE/DENNIS	Carried
Be it resolved that: Council for the Township of Alberton hereby returns to an open session at 6:50 p.m.		

14. ADJOURNMENT

14.1 By-law to confirm proceedings of current meeting

Resolution Number	Moved and Seconded	CARRIED
2026-100	SPENCE/GLOWASKY	Carried
Be it resolved that: A By-Law to confirm the proceedings of Council for the Township of Alberton conducted at its June 24th, 2026 regular Council meeting be introduced and read a first, second and third time, passed and numbered as By-Law# 41/26, and that said By-Law be signed by the Mayor or Alternate, and the Clerk, sealed with the seal of the Corporation and be engrossed in the By-Law book.		

14.2 Adjournment

Resolution Number	Moved and Seconded	CARRIED
2026-101	DENNIS/SPENCE	Carried
Be it resolved that: That this regular meeting of Council for the Township of Alberton shall be and is hereby adjourned at 6:53 p.m.		

Mayor (or designated alternate Deputy Mayor)

Clerk (or Deputy Clerk)

Mayor/Dep.Mayor Initials

Clerk Initials