



Corporation of the Township of Alberton

Council for the Township of Alberton held its Regular Meeting of Council on Thursday, July 16, 2026, at 4:30 p.m., in person with the following present:

Mayor: Mike Ford

Councillors: Diane Glowasky, Peter Spuzak, Shawn Spence, Tyson Dennis

Appointed Officers: Lisa Sheppard, CAO/Clerk-Treasurer, Vance Brusven, Road and Park Superintendent, James Woods, Fire Chief, Michelle Brusven, Administrative Assistant/Deputy Clerk

Visitors:

CALL TO ORDER:

Mayor Ford called the meeting to order at 4:30 p.m.

LAND ACKNOWLEDGEMENT:

We show our respect and acknowledge we are gathered on Treaty 3 Territory, the traditional territory of Indigenous peoples since time immemorial. We are grateful for the opportunity to live, work and learn on this land and we are committed to a future where all people can walk together in friendship, peace and respect.

1. **ADDED ITEMS:** None

2. **ADOPTION OF THE AGENDA:**

Resolution Number	Moved and Seconded	CARRIED
2026-104	GLOWASKY/SPENCE	Carried
Be it resolved that; Council for the Township of Alberton hereby approves the agenda as circulated for the July 16 th , 2026, regular Council meeting.		

3. **DISCLOSURE OF INTEREST:** None

4. **MINUTES – PREVIOUS MEETING:**

Resolution Number	Moved and Seconded	CARRIED
2026-105	SPENCE/GLOWASKY	Carried
Be it resolved that: The minutes of the June 24 th , 2026, regular Council meeting and minutes of the June 25 th , 2026, special council meeting are approved as circulated.		

5. **REPORTS of MUNICIPAL OFFICERS**

5.1 **ROADS, PARKS and GROUNDS**

5.1.1 Road and Park Superintendent's written report was received. A substantial portion of the roadside mowing took place on July 3rd, and Frog Creek Road and Forsythe Lane were graded on July 7th and 8th. Gravel was placed on a section of Frog Creek Road and pothole maintenance and repairs are routine and ongoing. There was some damage to Hammond Road during the internet line installation with repairs to be made by the installation company in the coming days.


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- 5.1.2 Joint Health & Safety Committee written report of July 8th, 2026, was received. A replacement carbon monoxide detector is required at the rink shack as the current one has expired. Staff have scheduled upcoming repairs to the concrete under the pavilion as well as a minor repair to the exercise equipment.
- 5.1.3 Rink and Park Update – There was unfortunate vandalism again at the park over the weekend with considerable damage to the parking lot requiring repair. Grounds maintenance, mowing and weeding is routine and ongoing. Staff plan to repaint the benches and give the inside of the rink shack a fresh coat of paint before the winter season.
- 5.1.4 Culvert replacement on Frog Creek Road, a shared roadway; planning for the twin corrugated culvert replacement is progressing. The Department of Fisheries and Oceans review and licensing application has been received, and the Contractor has scheduled an August 4th, 2026, start date and anticipates a 3-week timeline for the project, pending weather cooperation. Due to the scope of the project and for safety reasons, Frog Creek Road will need to be closed to through traffic for the duration of the replacement work. This temporary closure is necessary to help ensure safety of the construction workers as well as motorists.

Road and Park Superintendent departed the meeting at 4:45 p.m.

5.2 VOLUNTEER FIRE DEPARTMENT

- 5.2.1 The Fire Chief provided a verbal report. Brigade members attended two events on July 1st, 2026, participating in the annual Canada Day parade as well as enjoying the July 1st, 2026, event at the Park. Families were able to explore the fire truck and members handed out educational material. Due to the current fire situation in the Northwest Region – we are under a Restricted Fire Zone (RFZ). The Ministry of Natural Resources implements an RFZ to prevent human-caused wildfires when the fire danger is at extreme levels. The use of any outdoor fires is prohibited until conditions improve and the restriction is lifted.

Fire Chief James Woods departed the meeting at 4: 52 p.m.

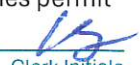
5.3 CBO/By-Law ENFORCEMENT OFFICER

- 5.3.1 CBO's Alberton Monthly Building Report for June 2026 was received.
- 5.3.2 CBO's AMBIS Monthly Building Report for June 2026 was received.

5.4 CAO/CLERK-TREASURER/TAX COLLECTOR

- 5.4.1 CAO/Clerk-Treasurer's Report was received and included the following: Staff submitted an application to the Hydro One Community Grant Program and continually explore other funding opportunities. An End of Life/Decommissioning Plan was received to supplement and be added to a Site Plan Control Application. Staff attended a meeting of the Provincial Offences Administration (POA) partner municipalities on June 25th, where the 2026 POA budget was approved as well as an additional permanent part-time position. The Town of Fort Frances advised the additional part-time position is necessary to assist with the POA administration and courtroom coverage. The additional position is forecast to add \$17,000.00 per year to operating expenses. The next POA meeting is scheduled for December 9th, 2026.
- 5.4.2 Property Tax Report was received. As of July 8th, there was \$18,212.99 in outstanding interim taxes past due. Past due notices were mailed on April 6th, May 4th and June 1st. Final tax billings were prepared and mailed on June 5th and are due by July 31, 2026. A regular review of the current Tax Collection, Record Retention and Investment Policies is underway. Discussion took place regarding updating the policies for clarity of terminology, processes and ensuring they align with current legislation. Staff will bring forward updated drafts for Council consideration at a future meeting.
- 5.4.3 Northern Ontario Resource Development Support (NORDS) 2026-2031 - Funding Application – The NORDS funding has been continued, and this funding supports northern municipalities with infrastructure related projects. The NORDS program guidelines permit


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the annual funding allocations to be accumulated towards a larger approved project in a future year, with all projects to be completed by March 31, 2031. Staff prepared an application to help support a future asphalt emulsion road resurfacing project.

Resolution Number	Moved and Seconded	CARRIED
2026-106	GLOWASKY/DENNIS	Carried
Be it resolved that: Council for the Township of Alberton hereby supports Staff in submitting an application to the Northern Ontario Resource Development Support (NORDS) fund for 2026-2031, which provides northern municipalities with vital funding to improve local infrastructure and related resource development.		

- 5.4.4 Housing Infrastructure and Communities Canada (HICC) funding stream information for municipalities supporting local and regional economic development was received as information. FedNor is administrating this federal program, and discussion took place regarding the program guidelines and eligibility. Eligible HICC approved projects could receive up to 50% of the approved project costs. The HICC program will focus on large infrastructure projects, which support and advance economic prosperity, housing, education, health, transit and climate adaptation. Staff will research this program and the guidelines further and bring forward a draft for consideration at a future meeting.

5.5 MAYOR and COUNCIL REPORTS

- 5.5.1 Verbal Report – Mayor Ford, no items
- 5.5.2 Verbal Report – Councillor Glowasky, no items
- 5.5.3 Verbal Report – Councillor Spuzak, no items
- 5.5.4 Verbal Report – Councillor Dennis, no items
- 5.5.5 Verbal Report – Councillor Spence, no items

6. REPORTS OF COMMITTEES AND BOARDS:

6.1 RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION (RRDMA):

- 6.1.1 Councillor Spuzak reported that there was no scheduled meeting in July.

6.2 District of Rainy River Services Board (D.R.R.S.B.):

- 6.2.1 Mayor Ford attended the July 16th general DRRSB meeting earlier today, where the board heard a deputation regarding the Fifth Street and Frenette property, received reports on the 2nd quarter strategic update and building conditions, and two policies were reviewed.
- 6.2.2 DRRSB Highlights of the June 18th, 2026, Board meeting was received as information.
- 6.2.3 DRRSB June 2026 Newsletter was received as information.

6.3 RECREATION COMMITTEE:

Councillor Glowasky provided a verbal update of the July 1st Family event. The Recreation Committee, staff and three student volunteers worked hard to provide a fun family event. The weather was scorching and the day included popcorn, lemonade, a bouncy castle, a food truck, bike decorating, face painting and games. Thank you to everyone who helped with the organizing, planning, the Alberton Volunteer Fire Department members, and to all who attended.

6.4 NOMA BOARD:

- 6.4.1 Northern Ontario Municipal Association (NOMA) Communications from June 15th to July 9th, 2026, received as information.

6.5 Rainy River District West O.P.P. Detachment Board

- 6.5.1 No items – next scheduled meeting is September 18th, 2026.


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7. DEPUTATIONS, PETITIONS and PRESENTATIONS

7.1 No items.

8. FINANCES AND ACCOUNTS

8.1 Accounts Payable for June, including online bill payments and Visa payments, Council, Payroll

Resolution Number	Moved and Seconded	CARRIED
2026-107	SPENCE/DENNIS	Carried
Be it resolved that: Council for the Township of Alberton hereby approves payment of the following Accounts Payable for the prior month of June 2026: 1. \$167, 155.45 for general accounts payable, online bill and Visa payments, and transfers to investment funds; 2. \$3, 120.49 for payments made to Council; and 3. \$19, 490.10 for Township staff payroll including mileage, prior to apportionment of CBO Costs including mileage.		

8.2 Financial Reports for Prior Month:

8.2.1 Revenues and Expenditures to June 30, 2026

8.2.2 Financial Reports to June 30, 2026

8.2.3 Monthly Investment Funds Summary to June 30, 2026

Resolution Number	Moved and Seconded	CARRIED
2026-108	DENNIS/GLOWASKY	Carried
Be it resolved that: Council for the Township of Alberton hereby acknowledges receipt of and approves the following financial reports provided to it: 1. Statement of Revenue and Expenditures to June 30, 2026; 2. Financial Reports by Department to June 30, 2026; and 3. ONE Monthly Investment Funds Summaries for: (a) Grants, Reserve Funds HISA to June 30, 2026; and (b) Current/Excess Funds HISA to June 30, 2026.		

8.2.4 Review the Township's Investment Policy – a review and discussion took place of the Township's Investment Policy to ensure it continues to meet legislative requirements and current investment objectives. An updated policy statement will provide the framework for Township investments that prioritize the preservation of capital and meet daily cash requirements, while conforming to Section 418 of the *Municipal Act*. Staff will prepare an updated policy and by-law for approval at the next council meeting.

9. OLD BUSINESS

9.1 No items.

10. NEW BUSINESS:

- 10.1 Ministry of Northern Economic Development and Growth communication dated July 7, 2026, regarding local economic growth opportunities in partnership with Northern Ontario Heritage Fund Corporation (NOHFC) was received as information. The Honourable Minister Pirie's correspondence outlined the strategic refocusing of the NOHFC to help ensure that economic development efforts create resilience, long term prosperity, and where investments can accelerate growth, and enhance economic strength for communities.
- 10.2 Tribunals Ontario Assessment Review Board Memorandum dated July 7, 2026, regarding improvements to the Assessment Review Board Process for Sickness and Extreme Poverty Appeals and Applications was received as information. The Assessment Review Board (ARB) correspondence outlined the upcoming changes and improvements to streamline the appeal/application process and enhance administrative processes. The ARB will be moving away from video hearings and transitioning to written hearings in the future.
- 10.3 Ontario Municipal Employees Retirement System (OMERS) Pension – New contribution rates effective January 1st, 2027, was received as information. Following a review and approval by the OMERS Sponsors Corporation Board in 2024 – new OMERS rates will take effect beginning

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January 1, 2027. The new rates will apply to every member working for an OMERS employer and contributing to the plan. The current contribution rates have been in place since 2015, and after 11 years an adjustment to the rates was deemed necessary by the OMERS Board.

REQUEST FOR SUPPORT:

10.4.1 Tay Valley Township regarding Reinstating the Requirements for Compliance with the *Freedom of Information and Protection of Privacy Act* was received.

Resolution Number	Moved and Seconded	CARRIED
2026-109	GLOWASKY/SPENCE	Carried
Be it resolved that: Council for the Township of Albertain having considered correspondence from Tay Valley Township dated June 22, 2026, Resolution number 2026-06-16; regarding Reinstating the Requirements for Compliance with the Freedom of Information and Protection of Privacy Act; be received for information and endorsed. FURTHER BE IT RESOLVED THAT Council for the Township of Albertain requests a copy of this resolution be sent to: • Tay Valley Township • Hon. Doug Ford, Premier of Ontario • Hon. Peter Bethenfalvy, Minister of Finance • Association of Municipalities of Ontario (AMO)		

11. PLANNING:

No items.

12. INFORMATION and PUBLIC ANNOUNCEMENTS:

- 12.1 Association of Municipalities of Ontario (AMO)'s Newsletters & updates June 13th, to July 9th, 2026
- 12.2 Ministry of Agriculture, Food and Agribusiness July 2026 newsletter
- 12.3 Rural Ontario Municipal Association (ROMA) June 2026 Board Meeting Highlights
- 12.4 Ontario Ombudsman June 2026 newsletter and Annual Report
- 12.5 Northwestern Health Unit - 2025 NWHU Annual Report
- 12.6 Ontario Human Rights Commission – OHRC 2025-2026 annual report: 65 Years of Leadership: Sustaining Democratic Values by Advancing Human Rights
- 12.7 Northwestern Health Unit correspondence dated June 19, 2026, regarding Household Food Insecurity in Northwestern Ontario
- 12.8 Ministry of Public and Business Service Delivery and Procurement correspondence dated June 18, 2026, regarding Bill 97 Amendments to the Municipal Freedom of Information and Protection of Privacy Act - Updates and Fact Sheet
- 12.9 Ministry of Natural Resources correspondence dated June 2, 2026, regarding Inspection of the 2026 Herbicide Project for the Boundary Waters Forest
- 12.10 Ministry of Natural Resources correspondence dated June 12, 2026, regarding Protecting People and Property: Ontario's Flood Strategy
- 12.11 Ministry of Municipal Affairs and Housing correspondence dated June 30, 2026, regarding amendments to O. Reg. 509/20 Community Benefits Charges and Parkland, under the Planning Act to support a new framework for developer-identified parkland dedication
- 12.12 Ministry of Energy and Mines correspondence dated July 8, 2026, regarding a review of the Municipal Energy Plan Program and seeking input from municipalities across Ontario

The above Section 12 Information and Announcement items were received as information.


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13. IN CAMERA – CLOSED MEETING SESSION

- 13.1 Resolution to go in-camera as permitted for one item under Section 239 (2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose, the general nature thereof is to receive communication regarding CV-2600000006-000.

Resolution Number	Moved and Seconded	CARRIED
2026-110	DENNIS/SPENCE	Carried
Be it resolved that: Council for the Township of Alberton hereby moves to an in-camera session at 5:29 p.m. for the purpose of discussing matters affecting the municipality as permitted by Section 239 of the Municipal Act, 2001 which allows a meeting or part of a meeting to be closed to the public for the following subject matter to be considered: one item under Section 239 (2) (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose, the general nature thereof is to receive communication regarding CV-2600000006-0000.		

13.2 Return to open session

Resolution Number	Moved and Seconded	CARRIED
2026-111	SPENCE/DENNIS	Carried
Be it resolved that: Council for the Township of Alberton hereby returns to an open session at 5:36 p.m.		

14. ADJOURNMENT

14.1 By-law to confirm proceedings of current meeting

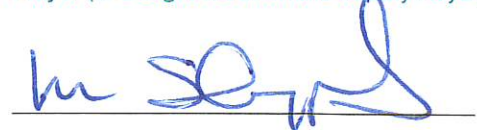
Resolution Number	Moved and Seconded	CARRIED
2026-112	GLOWASKY/SPENCE	Carried
Be it resolved that: A By-Law to confirm the proceedings of Council for the Township of Alberton conducted at its June 25 th , 2026, special Council meeting and its July 16 th , 2026 regular Council meeting be introduced and read a first, second and third time, passed and numbered as By-Law # 42/26, and that said By-Law be signed by the Mayor or Alternate, and the Clerk, sealed with the seal of the Corporation and be engrossed in the By-Law book.		

14.2 Adjournment

Resolution Number	Moved and Seconded	CARRIED
2026-113	DENNIS/SPENCE	Carried
Be it resolved that: That this regular meeting of Council for the Township of Alberton shall be and is hereby adjourned at 5:39 p.m.		



Mayor (or designated alternate Deputy Mayor)



Clerk (or Deputy Clerk)



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