



**CORPORATION OF THE TOWNSHIP OF ALBERTON**

Council for the Township of Alberton held its Regular Meeting of Council on Thursday, February 20, 2025, at 7:00 p.m., in person with the following present:

- Deputy Mayor: Tyson Dennis
- Councillors: Diane Glowasky, Peter Spuzak, Shawn Spence
- Appointed Officers: Lisa Sheppard, CAO/Clerk-Treasurer, James Woods, Fire Chief, Vance Brusven, Road and Park Superintendent
- Visitors: None

**CALL TO ORDER:**

Deputy Mayor Tyson Dennis called the meeting to order at 7:01 p.m.

- 1. **ADDED ITEMS:** None.
- 2. **ADOPTION OF THE AGENDA:**

Resolution Number	Moved and Seconded	CARRIED
2025-027	SPENCE/GLOWASKY	Carried
Be it resolved that; Council for the Township of Alberton hereby approves the Agenda for the February 20, 2025, meeting.		

- 3. **DISCLOSURE OF INTEREST:** None
- 4. **MINUTES – PREVIOUS MEETING:**

Resolution Number	Moved and Seconded	CARRIED
2025-028	GLOWASKY/SPENCE	Carried
Be it resolved that: The minutes of the January 16th <sup>th</sup> , 2025, regular Council meeting are approved as circulated.		

**5. DEPUTATIONS AND PETITIONS:**

No items.

**6. FINANCES AND ACCOUNTS:**

- 6.1 Accounts Payable for Prior Month including online bill payments, Visa payments, Council, Payroll
- 6.2 Financial Reports for Prior Month:
  - 6.2.1 Statement of Revenues and Expenditures to January 31, 2025
  - 6.2.2 Preliminary Financial Reports to January 31, 2025
  - 6.2.3 Monthly Investment Funds Summary to January 31, 2025

Resolution Number	Moved and Seconded	CARRIED
2025-029	SPUZAK/GLOWASKY	Carried

  
 Mayor/Dep. Mayor Initials
 
  
 Clerk Initials

Be it resolved that: Council for the Township of Alberton hereby approves payment of the following Accounts Payable for the prior month of January:

1. \$108,010.77 for general accounts payable, online bill and Visa payments and transfers to investment funds;
2. \$3,844.40 for payments made to Council and;
3. \$15,792.91 for Township staff payroll including mileage, prior to apportionment of CBO costs including mileage.

Resolution Number	Moved and Seconded	CARRIED
2025-030	SPUZAK/SPENCE	Carried
Be it resolved that: Council for the Township of Alberton hereby acknowledges receipt of and approves the following financial reports provided to it:		
(a) Statement of Revenue and Expenditures to January 31, 2025		
(b) Financial reports by department to January 31, 2025, and		
(c) ONE Monthly Investment Funds summaries for:		
(i) Grants, Reserve Funds HISA to January 31, 2025, and		
(ii) Current/Excess Funds HISA to January 31, 2025		

## 7. REPORTS of MUNICIPAL OFFICERS

**7.1 ROADS** – Road and Park Superintendent’s written report was received. Grader will be out Monday, February 24<sup>th</sup>, to take advantage of expected +2 C weather. Two faded signs have been replaced and regular weekly road patrols performed. As we get towards the end of the winter season, weather fluctuations continue.

7.1.2 Appointment of New Road and Park Superintendent

Resolution Number	Moved and Seconded	CARRIED
2025-031	SPENCE/GLOWASKY	Carried
A By-Law to set out the terms and conditions of an employment agreement with Vance Brusven as Road and Park Superintendent, and to authorize certain appointments related thereto, be introduced and read a first, second and third time, passed and numbered as By-Law #06/25 and that said By-law be signed by the Mayor or alternate and the Clerk, sealed with the seal of the Corporation and be engrossed in the By-Law book.		

7.1.3 Park – Ontario Trillium Playground Project

Resolution Number	Moved and Seconded	CARRIED
2025-032	SPENCE/GLOWASKY	Carried
Council for the Township of Alberton hereby accepts the quote from Blue Imp Recreational Products in the amount of \$101,662.00 for the supply, delivery and turnkey installation of playground equipment and engineered wood fibre surfacing for the Ontario Trillium Playground Project, attached herewith as “Schedule A”. Installation Contractor to supply proof of their WSIB coverage prior to installation start date.		

*Road and Park Superintendent V. Brusven departed the meeting at 7:22 p.m.*

## 7.2 VOLUNTEER FIRE DEPARTMENT

7.2.1 Fire Chief’s written January report was received. Bi-weekly training nights have switched to Tuesdays. A modification to truck check plans is in development. Fire Chief is working with the MNR to renew the annual agreement and will ensure copy is provide to the office.

7.2.2 Update on Unit 9-6 repair – Unit 9-6 going for repairs on Monday, Feb 24<sup>th</sup>, 2025.

7.2.3 Fire Protection Grant 2025 for Cancer Prevention has been approved. The grant supports Fire

  
Mayor/Dep. Mayor Initials

  
Clerk Initials

Departments with preventative gear such as additional hoods, gloves and cleaning solutions for equipment.

7.2.4 2024 Training and Education Report was received.

7.2.5 OAFB Bursary Application

Resolution Number	Moved and Seconded	CARRIED
2025-033	SPENCE/GLOWASKY	Carried
<p>Be it resolved that: Council for the Township of Alberton hereby approves the Alberton Volunteer Fire Department to submit a bursary application, sponsored by Medallion Group Insurance and the Ontario Association of Fire Chief's (OAFB), for an event attendance package, including workshops, registration and accommodation, at the OAFB's Annual Conference and Trade Show Event. The intent of the bursary is to provide access to the event's important educational content and trade show for two (2) attendees, whose fire departments would not be able to normally send them.</p>		

7.2.6 PS Trax Inventory Software information was received.

7.2.7(a) Resolution to go in camera: in-camera session for the purpose of discussing matters affecting the municipality, as permitted by Section 239(2)(b) of the *Municipal Act, 2001*, which allows a meeting or part of a meeting to be closed to the public for the following subject matters to be considered: identifiable individual(s), including municipal or local board employee.

2025-034	SPENCE/GLOWASKY	Carried
<p>Be it resolved that: Council for the Township of Alberton hereby moves to an in-camera session at 7:38 p.m. for the purpose of discussing matters affecting the municipality, as permitted by Section 239(2)(b) of the <i>Municipal Act, 2001</i>, which allows a meeting or part of a meeting to be closed to the public for the following subject matter to be considered: identifiable individual(s), including municipal or local board employees, the general nature thereof is to review candidate applications for the Alberton Volunteer Fire Department and to receive one (1) resignation from a volunteer member.</p>		

7.2.7(b) Return to open session

2025-035	GLOWASKY/SPENCE	Carried
<p>Be it resolved that: Council for the Township of Alberton hereby returns to an open session at 7:50 p.m.</p>		

2025-036	SPENCE/GLOWASKY	Carried
<p>Be it resolved that: Council for the Township of Alberton hereby accepts the resignation of Volunteer Fire Department member Joshua Colling, effective February 14, 2025. Council for the Township of Alberton extends its gratitude and thanks to Joshua for his dedicated volunteer service.</p>		

*Fire Chief J. Woods departed the meeting at 8:00 p.m.*

### 7.3 CBO/BY-LAW ENFORCEMENT OFFICER

7.3.1 CBO's Alberton Monthly Building Report for January 2025 was received.

7.3.2 CBO's AMBIS Monthly Building Report for January 2025 was received.

### 7.4 CAO/CLERK-TREASURER/TAX COLLECTOR

7.4.1 CAO/Clerk-Treasurer's Report – CAO/Clerk-Treasurer's written report was received. Staff vacation approved for February 24-March 6<sup>th</sup>, and the CBO will be on vacation March 10-14<sup>th</sup>.

7.4.2 The 2024 Audit field work was completed February 10-13<sup>th</sup> and went well. Numerous and various year-end reporting requirements are underway.

7.4.3 Property Tax 2024 Summary Report was received.

  
Mayor/Dep. Mayor Initials

  
Clerk Initials

2025-037	SPUZAK/SPENCE	Carried
Be it resolved that: Council for the Township of Alberton hereby approves the report; Township of Alberton 2024 Property Tax Summary Report, Supplemental, Minutes of Settlement and Write-offs, attached herewith forming "Schedule A".		

7.4.4 POA Partners and 911 Meeting of January 22, 2025, update was received. The 911

**7.5 MAYOR/COUNCIL REPORTS**

- 7.5.1 Mayor Ford – not in attendance, no report
- 7.5.2 Councillor Glowasky – attended the Riverside Health Care and RRDMA Communication Group meeting yesterday, February 19, 2025. Riverside Health Care Facilities CEO, Henry Gauthier provided an update on current issues such as recruitment efforts and Rainy River Hospital Physician coverage.
- 7.5.3 Councillor Spuzak – no report
- 7.5.4 Councillor Dennis – no report
- 7.5.5 Councillor Spence – attended the Police Services Board meeting on February 3, 2025. Police Service Board's 2025 Budget appears under New Business and next meeting date is to be determined.

**8. REPORTS OF COMMITTEES AND BOARDS:**

**8.1 Rainy River District Municipal Association**

8.1.1 Councillor Spuzak advised there was no update and no meeting of the RRDMA was held in February.

**8.2 District of Rainy River Services Board (D.R.R.S.B.)**

- 8.2.1 No report.
- 8.2.2 District of Rainy River Services Board 2025-2030 Strategic Plan was received.

**8.3 Joint Health & Safety Committee**

8.3.1 The Joint Health and Safety Committee's written report of February 12th, 2025, was received.

**8.4 Recreation Committee**

8.4.1 Councillor Glowasky provided a verbal report. The Alberton Recreation Committee hosted the Family fun Day Event on Monday, February 17<sup>th</sup>, 2025, from 11 am to 3pm. The weather absolutely did not cooperate, and the temperature was frigid, but that didn't stop the community from coming out and enjoying skating, sliding and hot dogs. Thank you so much to the Rainy River District O.P.P. Detachment and the officers who attended and brought along the hot chocolate.

**8.5 NOMA Board**

- 8.5.1 NOMA Information on Opportunity and Energy Challenges in Northwestern Ontario was received.
- 8.5.2 NOMA Resolution regarding Extended Producer Responsibility for the household BlueBox Program was received.

  
 Mayor/Dep. Mayor Initials

  
 Clerk Initials

2025-038	SPENCE/GLOWASKY	Carried
<p>WHEREAS under Ontario Regulation 391/21: Blue Box, producers are fully accountable and financially responsible for their products and packaging once they reach their end of life and are disposed of, for 'eligible' sources only;</p> <p>AND WHEREAS 'ineligible' sources which producers are not responsible for including businesses, places of worship, daycares, campgrounds, public-facing and internal areas of municipal-owned buildings and not-for-profit organizations, such as shelters and food banks;</p> <p>AND WHEREAS should a municipality continue to provide services to the 'ineligible' sources, the municipality will be required to oversee the collection, transportation, and processing of the recycling, assuming 100% of the costs;</p> <p>AND WHEREAS these costs will further burden the municipalities' finances and potentially take resources away from vital infrastructure projects;</p> <p>THEREFORE BE IT RESOLVED THAT the Council of the township of Alberton hereby request that the province amend Ontario Regulation 391/21: Blue Box, so that producers are responsible for the end-of-life management of recycling products from all sources;</p> <p>AND FURTHER THAT this resolution be forwarded to the Honourable Andrea Khanjin, Minister of the Environment, Conservation and Parks, Honourable Greg Rickford, MPP, AMO, ROMA and FONOM</p>		

- 8.5.3 NOMA – Regional Economic Development Plan “Time to Grow” 2025-2035 and information from the ROMA Conference on January 20-22<sup>nd</sup>, 2025 was received.
- 8.5.4 NOMA Annual Conference Information; April 23-25<sup>th</sup> in Thunder Bay was received.

**9. OLD BUSINESS**

- 9.1 2025 Capital Budget – review and discussion on 2025 capital as well as future capital needs.
- 9.2 Draft 2025 Budget – review and discussion on the draft 2025 budget took place. Significant levy increases year to year for Policing, Social Services and Health Services are difficult to manage. In addition, the cost of operational items such as equipment, fuel, postage, utilities have increased as well.

**10. NEW BUSINESS**

- 10.1 POA 4<sup>th</sup> Quarter Report for Provincial Offences, prepared by the Town of Fort Frances was received.
- 10.2 Rainy River District West Ontario Provincial Police Detachment Board 2025 Budget and Municipal Share costs based on population was received.

Resolution Number	Moved and Seconded	CARRIED
2025-039	GLOWASKY/SPENCE	Carried
<p>Be it resolved that: Council for the Township of Alberton hereby confirms receipt of the Rainy River District West Ontario Provincial Police Detachment Board 2025 Budget;</p> <p>WHEREAS the Board represents the following nine municipalities: Alberton, Chapple, Dawson, Emo, Fort Frances, Lake of the Woods, LaVallee, Morley and Rainy River;</p> <p>WHEREAS Board remuneration will be provided to the Provincial Appointee, the Community Representatives through the Board, and Council members appointed to the Board as identified in the 2025 Budget Total of \$25,658.72;</p>		

  
Mayor/Dep. Mayor Initials

  
Clerk Initials

AND WHEREAS Cost allocations of the Rainy River District West OPP Detachment Board to the municipalities for 2025, was chosen by the Board, to be distributed by population, using 2021 Statistics Canada figures, and with 7.267% of the population between the 9 municipalities, the cost to the Township of Alberton is \$1,859.85 for 2025;

FURTHER BE IT RESOLVED that Council for the Township of Alberton hereby supports the Rainy River District West OPP Detachment Board's 2025 Budget and payment of Alberton's cost-share of \$1,859.85 for 2025 to the town of Fort Frances as Board Administrators.

- 10.3 Rainy River Future Development Corporation (RRFDC) per capita financial request was received.

**10.4 REQUESTS FOR SUPPORT**

- 10.4.1 City of Peterborough regarding Bill 242, *Safer Municipalities Act, 2024* was received.

2025-040	GLOWASKY/SPENCE	Carried
<p>WHEREAS Council for the Township of Alberton having considered correspondence from the City of Peterborough's Resolution, dated January 13th, 2025; regarding Bill 242, <i>Safer Municipalities Act, 2024</i>, requesting the Provincial Government be respectfully requested to amend Bill 242 to clearly define a workable standard for shelter space for the purposes of a municipality's jurisdiction to enforce its standards regulating or prohibiting encampments in its parks and open spaces;</p> <p>FURTHER BE IT RESOLVED THAT Council for the Township of Alberton support this correspondence and attached motion from the City of Peterborough; and request a copy of this resolution be sent to the City of Peterborough.</p>		

- 10.4.2 Municipality of Grey Highlands in support of Good Roads and establishment of an Ontario Rural Road Safety Program was received.

- 10.4.3 Town of Hanover regarding the imposition of tariffs on Canada by the United States was received.

2025-041	SPENCE/GLOWASKY	Carried
<p>WHEREAS Council for the Township of Alberton having considered correspondence from the Town of Hanover Resolution, dated February 3<sup>rd</sup>, 2025; regarding the United States Imposition of Tariffs on Canada; requesting the Federal and Provincial Governments work with municipalities on measures to protect Canadian consumers and businesses and remove any impediments to municipalities preferring to engage Canadian companies for capital projects and supplies when appropriate and feasible;</p> <p>FURTHER BE IT RESOLVED THAT Council for the Township of Alberton support this correspondence and attached motion from the Town of Hanover; and request a copy of this resolution be sent to the Town of Hanover.</p>		

- 11. PLANNING** – Clerk provided a verbal update on the new draft Official Plan and zoning By-Law. FOTENN has advised they are finalizing the draft, and we should expect first draft shortly.

**12. INFORMATION AND PUBLIC ANNOUNCEMENTS**

- 12.1 Association of Municipalities of Ontario (AMO) – 2025 Conference information
- 12.2 RRFDC Retirement Invitation for Geoff Gillon, March 26, 2025
- 12.3 AMO Policy Update dated Feb 4, 2025
- 12.4 Ontario One Call Announcement dated Feb 4, 2025 – Transitioning all Homeowner Locate requests To Online Submissions effective March 28, 2025
- 12.5 Canadian Union of Postal Workers letter dated Jan 27, 2025, regarding Industrial Inquiry Commission Reviewing Canada Post
- 12.6 Ministry of Rural Affairs letter dated Jan 20, 2025, regarding Ontario's Rural Economic Development Strategy
- 12.7 AMO Policy Update dated Jan 16, 2025, regarding a joint Social and Economic Prosperity Review
- 12.8 ROMA Board Update dated January 16, 2025
- 12.9 Northwestern Health Unit 2023-2024 Statistics on Infectious Diseases, Substance Use & Food Insecurity

  
 Mayor/Dep. Mayor Initials

  
 Clerk Initials

12.10 Clearwater Leasing Ltd letter dated January 13, 2025, regarding their services for financing and Procurement to municipalities

**13. IN CAMERA – CLOSED MEETING SESSION**

13.1 No Items.

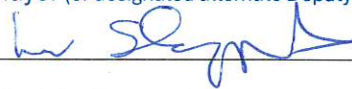
**14. ADJOURNMENT**

Resolution Number	Moved and Seconded	CARRIED
2025-042	SPENCE/GLOWASKY	Carried
Be it resolved that: A By-Law to confirm the proceedings of Council for the Township of Alberton conducted at its February 20 <sup>th</sup> , 2025, regular Council meeting be introduced and read a first, second and third time, passed and numbered as By-Law #07/25, and that said By-Law be signed by the Mayor or Alternate, and the Clerk, sealed with the seal of the Corporation, and be engrossed in the By-Law book.		

Resolution Number	Moved and Seconded	CARRIED
2025-043	SPUZAK/SPENCE	Carried
Be it resolved that: This meeting of Council for the Township of Alberton shall be and is hereby adjourned at 9:31 p.m.		



\_\_\_\_\_  
Mayor (or designated alternate Deputy Mayor)



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Clerk (or Deputy Clerk)



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Mayor/Dep. Mayor Initials



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Clerk Initials