



CORPORATION OF THE TOWNSHIP OF ALBERTON

Council for the Township of Alberton held its Regular Meeting of Council on Thursday, September 21, 2023 at 7:00 p.m., in person and by remote videoconferencing with the following present:

Mayor: Mike Ford
Councillors: Tyson Dennis, Diane Glowasky, Shawn Spence, Peter Spuzak
Appointed Officers: Lisa Sheppard, CAO/Clerk-Treasurer
James Woods, Acting Fire Chief
Visitors:

CALL TO ORDER:

Mayor Mike Ford called the meeting to order at 7:01 p.m.

1. ADDED ITEMS: None

2. ADOPTION OF THE AGENDA:

RESOLUTION #2023-204: GLOWASKY/SPUZAK: Council for the Township of Alberton hereby approves the agenda for the September 21, 2023 regular Council meeting. **CARRIED**

3. DISCLOSURE OF INTEREST: None.

4. MINUTES - PREVIOUS MEETING:

4.1 **RESOLUTION #2023-205: DENNIS/SPUZAK:** The minutes of the July 10, 2023 special Council meeting and the July 20, 2023 regular Council meeting are approved as circulated. **CARRIED**

5. DEPUTATIONS and PETITIONS:

5.1 None

6. FINANCES AND ACCOUNTS:

6.1 **RESOLUTION #2023-206: SPUZAK/GLOWASKY:** Council for the Township of Alberton hereby approves payment of the following Accounts Payable for the prior month:

1. \$178,568.71 for general accounts payable, online bill and Visa payments, and transfers to investment funds;
2. \$425.70 for payments made to Council; and
3. \$17,537.41 for Township staff payroll including mileage, prior to apportionment of CBO Costs including mileage. AND FURTHER THAT, Council for the Township of Alberton hereby approves payment of the following Accounts Payable for the prior month of July:
4. \$134,519.66 for general accounts payable, online bill and Visa payments, and transfers to investment funds;
5. \$2,648.27 for payments made to Council; and
6. \$22,841.64 for Township staff payroll including mileage, prior to apportionment of CBO Costs including mileage.

CARRIED

6.2 **RESOLUTION #2023-207: GLOWASKY/SPUZAK:** Council for the Township of Alberton hereby acknowledges receipt of and approves the following financial reports provided to it:

1. Statement of Revenue and Expenditures to August 31, 2023;
2. Trial Balance Report printed to August 31, 2023, Department Financial Reports to August 31, 2023; and



Mayor



Clerk

3. ONE Monthly Investment Funds Summaries for:
 - (a) Grants, Reserve Funds HISA to August 31, 2023
 - (b) Current/Excess Funds HISA to August 31, 2023.

CARRIED

7. REPORTS OF MUNICIPAL OFFICERS:


7.1 **ROADS:** Road Supervisor Blair Lowey submitted his written report and advised that Frog Creek is ready for grading to occur next week (Sept 25-29) pending contractor staffing and weather. The Hill Road bumps over the culvert was repaired by AJ Positano on September 7, 2023. Call One Dig has been done for Bone and Stewart Road(s) ditching work. This ditching work should begin after September 27th pending Contractor staffing/scheduling. The culvert has been ordered for Whitmore Road to alleviate drainage issues at the corner of Whitmore and Mutz Road(s). Estimated arrival of the culvert should line up nicely with the ditching work to be done on Bone and Stewart Road(s) and will be hopefully done at the same time. Watson Road municipal drainage ditch will be done next week. Three (3) beaver dams are currently causing issues, the beavers have been removed. Old School Road corner has been widened and one (1) culvert removed and not replaced. A new 24-inch-wide culvert was installed on the southeast corner and the corner was redesigned and widened and looks really good. Regular communication occurs with the Contractor currently performing the bridge replacement on Highway 602 regarding traffic, access and drivers. They are starting to haul the heavy rock now and are using 611 South to do so. Contractor indicates they are still on schedule for the first week of November to allow vehicular traffic on a gravel base throughout the winter - until next spring when pavement can be applied. The tin siding that needed repair on the grader garage has been repaired. The fence around the pond at the rink will be repaired and is tentatively scheduled for next week. The fan has been installed in the kitchen at the rink as well as the outside steps into the rink shack have been reinforced. The rink caps have been delayed. They are coming out of Calgary and the latest update is they should be in Winnipeg around October 20th. Awaiting quote(s) for both an electrical as well as a gas pump for the rink and rink pond as options. A new higher-powered pump will flood our rink much quicker as well as provide a much faster response for filling a fire truck from the pond, if necessary, as a valuable water source on the north side of the tracks. Council thanked Road Supervisor Lowey for his report.


7.1.2 The Road Supervisor's work summary for July and August was received.

7.1.3 The Roads Progress Report was received.

7.2 **VOLUNTEER FIRE DEPARTMENT:** Acting Fire Chief James Woods gave his verbal report to Council. Mr. Woods reported that Fire Safety and Prevention Week is coming up, October 8-14, 2023. Hopefully the Halloween Trunk or Treat Event will go ahead again this year and the Volunteer Fire Department likes to participate. New bunker gear arrived and was delivered still awaiting some bunker gear on order. Training nights have focused on Fire Behaviour, Smoke and Ventilation, Water Supply and Pump operation, Drivers training and Initial on-scene deployment and suppression. Truck checks completed by members bi-weekly. J. Woods and C. Bonner-Vickers completed EM 200 in July for CEMC and are registered for EM 300 October 3rd through 5th. Both are also registered for on-line virtual delivery of IMS 200 on November 29th and 30th. Would like to schedule Annual Training the first week of December. Working with the EMO sector to ensure the Municipal Emergency Plan is current and complete. There were 2 call-outs: both fully-involved structure fires. Utilized mutual aid from LaVallee, Town of Fort Frances and Couchiching First Nation. Debriefing occurred post event. The remainder of the year will focus on recruit training and preparation for FF1, NFPA 1001 Course. Alberton Volunteer Fire Department was 1 out of 20 Fire Departments in the province to be awarded a Mental Health Award from the Ontario Association of Fire Chiefs and was selected to receive a bursary to support Mental Health for our VFD members.

7.2.2 **RESOLUTION #2023-208: GLOWASKY/SPUZAK:** Council for the Township of Alberton hereby moves to an in-camera session at 7:53 p.m. for the purpose of discussing matters affecting the municipality as permitted by Section 239 of the *Municipal Act, 2001* which allows a meeting or part of a meeting to be closed to the public for the following subject matter to be considered: (1) identifiable individuals/employees ((under Section 239 (2)(b)); *review of Alberton Volunteer Fire Department membership applications.*


Mayor


Clerk

- 7.2.3 RESOLUTION #2023-209: DENNIS/GLOWASKY: Council for the Township of Alberton hereby returns to an open session at 8:12 p.m.
- 7.2.4 RESOLUTION #2023-210: SPUZAK/GLOWASKY: Council for the Township of Alberton hereby approves the appointment of James Woods as Fire Chief of the Alberton Volunteer Fire Department, which appointment shall be effective immediately. Fire Chief Terms and Conditions attached as a Schedule A and adopted by By-law 24/23.
- 7.2.5 RESOLUTION #2023-211: GLOWASKY/SPUZAK: Council for the Township of Alberton hereby approves the appointment of Mitchell Hearn as a member of the Alberton Volunteer Fire Department, which appointment shall be effective immediately.
- 7.2.6 RESOLUTION #2023-212: GLOWASKY/SPUZAK: Council for the Township of Alberton hereby approves the appointment of Noah Armstrong as a member of the Alberton Volunteer Fire Department, which appointment shall be effective immediately.
- 7.2.7 RESOLUTION #2023-213: GLOWASKY/SPUZAK: Council for the Township of Alberton hereby confirms the attendance for James Woods and Matthew DePiero at the Fire-Con meeting and training sessions held September 6th through 10th, 2023 in Thunder Bay and that all costs related thereto be covered in accordance with Township policies.
- 7.2.8 RESOLUTION #2023-214: SPUZAK/GLOWASKY: Council for the Township of Alberton hereby confirms the attendance for James Woods and Chris Bonner-Vickers at the CEMC meeting and training sessions to be held October 3rd through 5th, 2023 in Thunder Bay and that all costs related thereto be covered in accordance with Township policies.
- 7.2.9 RESOLUTION #2023-215: GLOWASKY/DENNIS: Council for the Township of Alberton hereby approves VFD Fire Chief, James Woods to explore the possibility of future training and Fire College Training with the Town of Fort Frances Fire Department. The possibility of a training partnership could result in efficiencies in training, larger class sizes to attract trainers, as well as strengthening relationships across the District in Emergency Fire Services. AND FURTHER THAT the VFD Fire Chief will report regularly and keep Council for the Township of Alberton up-to-date on possible future joint training opportunities.

Council thanked Mr. Woods for his report.


(Acting Fire Chief woods left the meeting at 8:20 p.m.)


7.3.1 CBO/BY-LAW ENFORCEMENT OFFICER:

- 7.3.1 The CBO AMBIS Monthly Building Report for July and August 2023 were received.
- 7.3.2 The CBO Alberton Monthly Building Report for July and August 2023 were received.

7.4 CAO/CLERK-TREASURER/TAX COLLECTOR:

- 7.4.1 CAO/Clerk-Treasurer provided her report. There are several modules, add-ons and enhancements available for our Municipal Financial software that we do not currently subscribe to. In efforts to streamline efficiencies, stay abreast of technology, accuracy, data security and digitization as well as plan for the future. There is a one-time cost of \$7,370.60 and will allow the Township to keep pace with technology upgrades, digitization and storage of financial records, electronic signatures capability for documents, gain efficiencies and growth for the future. A new streamlined Data Sharing Services Agreement (DSSA) with MPAC was delivered. CAO/Clerk-Treasurer attended a recorded information session as original live session was held back in April. It is a new 4-year agreement with MPAC for data information and reporting. This new agreement will come into effect January 1, 2024 and is a streamlined and consolidated agreement, simplifying five different agreements and services and combines all into one. This item appears under New business in Section 10 of our agenda. The Employee Policy and Procedure Manual was updated. Resolution 2023-52 passed at the February 16, 2023 meeting indicated that the Employee Policy and Procedure Manual should be updated to reflect a needed language clarification to section 30.3 and a correction to section 30.2. With no further need or use, it is indicated that


Mayor


Clerk

the Mack Columbia 120 Tanker Truck VIN #1M2AA13Y1NW019102 should be declared as surplus. The Social Media Policy has been updated to reflect advances in technology. The Township received communication from the Town of Fort Frances regarding (1) civil marriage ceremonies and (2) Provincial Offences position as at June 30th, 2023. The report from the Deputy-Treasurer of the Town of Fort Frances indicates that as of June 30th, 2023 there is an amount of \$4,661.30 due to Alberton, which is subject to change during the remaining 6 months of 2023. Telephone meeting with the new Library CEO for the Fort Frances Library took place on September 5th. Discussion addressed the potential renewal of a five (5) year contract for Library Services for Alberton residents and the costs associated. CAO/Clerk/Treasurer inquired about statistics and Library CEO shared that there are currently 50 active memberships at the library who are Alberton residents. The next meeting of the Library Board is on September 29th, 2023, and we will meet again following that. Hopefully having the proposed new contract costs and a draft in time for our October 19th meeting.


- 7.4.2 **RESOLUTION #2023-216: DENNIS/GLOWASKY:** Council for the Township of Alberton hereby authorizes the additional features, enhancements and modules for the Municipal Financial software package as follows: Project Accounting Module, Budget Xlence Module, electronic Bank Reconciliation import Feature, eBill and ePay for Tax Billing Options, Accounts Payable eCheck Option, OMERS feature, Tax Billings Pre-Authorized Payment Option AND FURTHER THAT council for the Township of Alberton authorizes the above features, upgrades and modules and approves the one-time investment of \$7,370.60 with an annual recurring subscription cost of \$1,860.60. These modules and enhancements will allow the Township to keep pace with technology upgrades, digitization and storage of financial records, electronic signatures capability for documents, secure payment options, gain efficiencies, new features and allow further advancement and growth for the future. **CARRIED**
- 7.4.3 **RESOLUTION #2023-217: GLOWASKY/DENNIS:** Council for the Township of Alberton hereby approves the updated September 2023 Employee Policy and Procedure Manual, specifically: a revision to section 30.3 to clarify language under Days off with Pay: 30.3 DAYS OFF WITH PAY - the following are days on which the Municipal Office will be closed and are recognized by council as a day off with pay; *if the same fall on regular work days:* (a) Easter Monday (b) Remembrance Day (c) the day after Boxing Day through to and including the day before New Years Day (d) Family Day, National Day for Truth and Reconciliation and such other days as Council may, from time to time, direct by Resolution. Policy attached and adopted by by-law 25/23. **CARRIED**
- 7.4.4 **RESOLUTION #2023-218: DENNIS/SPUZAK:** Council for the Township hereby approves the disposal of the 1992 Mack Columbia 120 Tanker Truck by way of a sealed bid process; with Notice to be posted on the Township's website, in the Alberton Newsletter and one advertisement in the locally circulated newspaper. Vehicle Identifier Number (VIN) # is 1M2AA13Y1NW019102 and directs CAO/Clerk-Treasurer to facilitate sale process. **CARRIED**
- 7.4.5 **RESOLUTION #2023-219: DENNIS/GLOWASKY:** Council for the Township hereby approves and directs the Deputy Clerk to establish a social media page to enhance the dissemination of public information, community news and events and assist the Volunteer Fire Department recruitments efforts. All information would require appropriate prior approval. Council for the Township of Alberton hereby approves the updated revisions to the Social Media Policy and attached as Schedule A and adopted by By-law 26/23. Revision and language clarifications were necessary to sections one (1) and four (4) to include streamlined procedures and updated technology language. **CARRIED**
- 7.4.6 **RESOLUTION #2023-220: GLOWASKY/SPENCE:** Council for the Township hereby confirms approves for the CAO/Clerk-Treasurer to virtually attend the AMCTO 1-day conference on November 9, 2023 with a registration cost of \$349.00 + HST. **CARRIED**


7.5 **MAYOR/COUNCIL REPORTS:**

7.5.1 None.

8. **REPORTS OF COMMITTEES AND BOARDS:**

8.1 **RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION**


Mayor


Clerk

- 8.1.1 Councillor Spuzak reported that the general meeting was held last evening (Sept 20th) at 7 p.m. at the Rainy River Community Centre. Two speakers were there; Lisa Belluz from ~~Riverside Mental Health~~ provided a presentation and information. ~~Geoff Gillon from Rainy River Future Development Corporation~~ provided a presentation on Economic Development. A tentative meeting with Riverside Hospital CEO has been scheduled for October 6th and two representatives from RRDMA will attend.
- 8.1.2 **RESOLUTION #2023-221; GLOWASKY/DENNIS:** Council for the Township hereby confirms attendance of Councillor Spuzak at the Rainy River District Municipal Association (RRDMA) General Meeting held on Wednesday, September 20, 2023 at 7:00 p.m. in Rainy River. **CARRIED**

8.2 District of Rainy River Services Board (DRRSB) and (formerly known as RRSSB)

- 8.2.1 Mayor Ford advised he had attended DRSSB meeting held last week. Building condition audits were received, annual policy reviews are underway, ambulance response time goals were set and Josh Colling the new Chief of Paramedic Services started in his new role on September 18, 2023.

8.3 **JOINT HEALTH AND SAFETY COMMITTEE:** Written summary report was submitted from inspection of August 11, 2023. There were a few items needing attention; some rink boards are loose and basketball net are broken. Road Supervisor Lowey to address. There are 4 end caps missing from the exercise equipment at the park and Deputy-Clerk Michelle to order replacement caps if possible. Road Supervisor Lowey will address a board that needs replacing on one of the picnic tables underneath the pavilion at the park. Request to schedule a professional playground equipment inspection from qualified vendor.


8.3.1 **RESOLUTION #2023-222; DENNIS/GLOWASKY:** Council for the Township hereby directs staff to schedule a professional inspection of the playground equipment located at the Millennium Park, and further directs that any identified and needed repairs or reinforcement be made by the professional services of a qualified playground equipment inspector upon submission of quote for repairs necessary. **CARRIED**


8.4 **RECREATION COMMITTEE:**

8.4.1 Councillor Glowasky reported that the Alberton Recreation committee preparations are well underway for the community Pancake Supper. The weather forecast does not look very promising but hopefully will improve so they are moving forward. Councillor Glowasky has picked up the sausages from Sunrise Meats and has also completed a pre-shop and will be picking up the rest of the groceries on Friday morning. Other committee members are going to help pre-cook the sausages. Mr. Byma will oversee the fire pit and the toasting of marshmallows. We will make use of the popcorn machine and it'll be much better now that the fan has been installed. There will be a craft table for the little ones and hopefully the weather cooperates, and we have a successful event. We are planning a December event for the youngsters in the municipality. Craft supplies have been purchased and we are hoping to have a Saturday afternoon at the rink shack; where parents can drop the kids off and complete some of their Christmas shopping while their children are kept busy in a safe space. We will be holding another meeting in November to finalize the details.

8.5 **NOMA BOARD:**

8.5.1 The NOMA Media release regarding participation at the 2023 AMO Conference was received. There was a board meeting scheduled during the AMO Conference however they did not have a quorum and were unable to proceed. All agenda items were pushed to the next meeting of September 27th, 2023.


Mayor


Clerk

9. OLD BUSINESS:

9.1 Matters tabled from Prior Meetings: Building Permit Request – B. Hammond

After a review of Mr. Hammond's request, a resolution was passed.

RESOLUTION #2023-223: GLOWASKY/SPUZAK: Council for the Township hereby approves a revision to Building Permit #2023-7 to be calculated to reflect the Contract Value rather than the \$95.00 per square foot as permitted per language set out in Schedule A of By-Law 34/22 and by Resolution 2023-14; for the reasons below: (a) There is no finished concrete floor, the floor will be gravel (b) There are no human occupied rooms (no offices/no washroom etc) (c) There are no windows, no heating, no ventilation, no water and no sewer (d) The construction value estimate of \$300,000.00 is reasonable. The building permit fee will be adjusted to \$3,052.50; based on the construction value submitted by the project manager and confirmed by written recommendation from the CBO, attached herewith. **CARRIED**

10. NEW BUSINESS:

10.1 Police Board – Review of communication regarding future Police Board composition

10.1.2 RESOLUTION #2023-224: DENNIS/GLOWASKY: Council for the Township of Alberton hereby confirms receipt of the correspondence and information received from the Town of Fort Frances, regarding legislative changes to be finalized as the Community Safety and Policing Act 2019 comes into force and regarding the next steps in board composition of the Rainy River District OPP Detachment Board. AND FURTHER THAT the letter dated July 19, 2023 from the office of the Ministry of Solicitor General indicates that composition of the detachment board will include four (4) Council seats to be shared across nine (9) communities. AND THEREFORE, in the next steps of finalizing the proposed composition of the Rainy River District OPP Detachment Board; should the Township of Alberton be granted one of the four (4) representative Council seats identified, Council of the Township of Alberton confirms its selection of Councillor Shawn Spence as the Township of Alberton's representative. Council for the Township of Alberton looks forward to further information and guidance to be provided regarding the proposed composition from the Ministry of Solicitor General. **CARRIED**

10.2 Community Event – Pancake Supper on Sunday, September 24, 2023 from 5-7 p.m.

10.3 Data Sharing and Services Agreement – Municipal Property Assessment Corporation (MPAC)

10.3.1 RESOLUTION #2023-225: GLOWASKY/SPUZAK: Council for the Township of Alberton hereby approves the entering into a new consolidated agreements with the Municipal Property Assessment Corporation (MPAC) to be known as the new Data Sharing and Services Agreement (DSSA) which consolidates and updates the following agreements into one simplified document: Municipal License Agreement, 2007, Municipal connect Terms and Conditions of Use, 2007, MPAC Terms and Conditions, 2007, Product Use Sheets (relating to kiosks/websites), 2007, Ontario Parcel Master Agreement, 2007 and Service Level Agreement, 2018. The DSSA is a standardized document for all municipalities which offers a flexible framework for future enhancements. The DSSA will come into force on January 1, 2024 and will be in force for a period of four (4) years. Council approves the Mayor and CAO/Clerk-Treasurer to sign the agreement and copy of the agreement shall be attached to this resolution as Appendix A, and adopted by By-Law 27/23. **CARRIED**

10.4 Ontario Housing Affordability Task Force – review of the September 15, 2023 Honourable Minister Calandra's letter to municipalities regarding an update on the Ontario Housing Affordability task force and inviting input on the ranking of priority recommendations was received.

Requests for Support:

10.5.1 Fort Erie regarding short term rental markets

RESOLUTION #2023-226: GLOWASKY/SPUZAK: Council for the Township of Alberton supports the Town of Fort Erie's July 24th, 2023 Resolution regarding Controls on Airbnb, VRBO and Others which affect Municipal Rentals attached herewith. FURTHER BE IT RESOLVED THAT Council directs staff to support and circulate a copy of the resolution and forward to the individuals listed below for consideration and support: Premier of Ontario


Mayor 
Clerk

(Hon. Doug Ford), the Minister of Municipal Affairs and Housing, local MPP's, the Association of Municipalities of Ontario (AMO) and the Municipality of Fort Erie. **CARRIED**

10.5.2 Chatham-Kent regarding Time for Change, Municipal Freedom of Information and Protection of Privacy Act – request for support was received.

10.5.3 Shuniah regarding Bill 3, Special Powers and Duties of Heads of Council

RESOLUTION #2023-227: GLOWASKY/SPUZAK: Council for the Township of Alberton supports the Municipality of Shuniah's June 20th, 2023 Resolution regarding Bill 3 – which is “an Act to amend various statutes with respect to special powers and duties of heads of Council” with copy attached herewith. **FURTHER BE IT RESOLVED THAT** Council directs staff to support and circulate a copy of the resolution and forward to the individuals listed below for consideration and support: Association of Municipalities of Ontario (AMO), and the Municipality of Shuniah. **CARRIED**

10.5.4 NOMA – regarding FONOM's resolution of Housing Challenges

RESOLUTION #2023-228: GLOWASKY/DENNIS: Council for the Township of Alberton supports the Northwestern Ontario Municipal Association's July 28th, 2023 Resolution 2023-07 regarding housing attached herewith. **FURTHER BE IT RESOLVED THAT** Council directs staff to support and circulate a copy of the resolution and forward to the individuals listed below for consideration and support: Prime Minister Trudeau, Thunder Bay-Superior North, MP Marcus Powlowski, Minister Ahmed Hussen, MP Patty Hadju; Thunder Bay-Superior North, MP Eric Melillo; Kenora, Premier of Ontario (Hon. Doug Ford), Minister of Municipal Affairs and Housing, MPP Kevin Holland; Thunder Bay-Atikokan, MPP Lisa Vaugeois; Thunder Bay-Superior North, Leaders of the Federal and Provincial Opposition Parties, the Association of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities, and all clerks and CAO's in NOMA. **CARRIED**

10.5.5 Oliver Paipoonge – regarding additional funding for Ontario to address safe and affordable housing


RESOLUTION #2023-229: SPUZAK/GLOWASKY: Council for the Township of Alberton supports the Municipality of Oliver Paipoonge's August 8th, 2023 Resolution #289A-2023 regarding urging the Federal Government to provide additional funding for Ontario to address shortages with safe and affordable housing while building safer and healthier communities for all residents of Ontario with copy attached herewith. **FURTHER BE IT RESOLVED THAT** Council directs staff to support and circulate a copy of the resolution and forward to the individuals listed below for consideration and support: Thunder Bay-Superior North, MP Marcus Powlowski, Honourable Minister Ahmed Hussen, MP Patty Hadju; Thunder Bay-Superior North, MP Eric Melillo; Kenora, Premier of Ontario (Hon. Doug Ford), Minister of Municipal Affairs and Housing, MPP Kevin Holland; Thunder Bay-Atikokan, MPP Lisa Vaugeois; Thunder Bay-Superior North, Leaders of the Federal and Provincial Opposition Parties, the Association of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities, and the Municipality of Oliver Paipoonge. **CARRIED**


10.5.6 Sioux Lookout regarding reinstatement of Northern Allowance for Sioux Lookout area

RESOLUTION #2023-230: GLOWASKY/SPENCE: Council for the Township of Alberton supports the Municipality of Sioux Lookout's February 15th, 2023 Resolution #CL-042-2023 regarding the Reinstatement of the Northern Allowance for the Sioux Lookout Area with copy attached herewith. **FURTHER BE IT RESOLVED THAT** Council directs staff to support and circulate a copy of the resolution and forward to the individuals listed below for consideration and support: MP Eric Melillo; Kenora, the Honourable Sol Mamakwa, MPP-Kiiwetinoong, the Kenora district Municipal Association, the Northwestern Ontario Municipal Association (NOMA), the Township of Pickle Lake, the Municipality of Red Lake and, and the Municipality of Sioux Lookout. **CARRIED**

10.5.7 Emo – regarding Black Ash Tree classification

RESOLUTION #2023-231: DENNIS/GLOWASKY: Council for the Township of Alberton supports the Municipality of Emo's June 24th, 2023 Resolution #16 regarding Black Ash Tree Classification as endangered under the Endangered Species Act with copy attached herewith. **FURTHER BE IT RESOLVED THAT** Council directs staff to support and circulate a copy of the resolution and forward to the individuals listed below for consideration and support: Premier of Ontario (Hon. Doug Ford), Thunder Bay-Superior North MP, Marcus Powlowski, Kenora-Rainy River MPP, Greg Rickford, Ministry of Agriculture, Food and Rural Affairs, Ministry of Northern


Mayor


Clerk

Development, Mines, Natural Resources and Forestry, the Federation of Northern Ontario Municipalities (FONOM), Northwestern Ontario Municipal Association (NOMA), Rural Ontario Municipal Association (ROMA), Ontario Federation of Agriculture, Office of the Ontario Regional Chief - Chiefs of Ontario, Rainy River District Municipal Association (RRDMA), the Association of Municipalities of Ontario (AMO) and the Municipality of Emo. CARRIED

11. PLANNING:

- 11.1 CAO/Clerk Treasurer reported that she had a brief call with FOTENN who are developing a new Official Plan and comprehensive Zoning By-Law for the Township. Project update will be the week of October 2nd through 6th.
- 11.1.2 RESOLUTION #2023-232: DENNIS/SPUZAK: Council for the Township of Alberton hereby confirms the scheduling and calling of a special meeting on Monday, October 2, 2023 at 6:00 pm in council Chambers for the purpose of receiving a project update from FOTENN. CARRIED

12. INFORMATION:

- 12.1 Riverside Foundation - October 21st, 2023 Event information was received.
- 12.2 Ministry of the Environment, conservation and Parks - moving to a Project List under the Environmental Assessment Act was received.
- 12.3 Infrastructure Ontario - information on the use of temporary in-span poles was received.
- 12.4 Ministry of Natural Resources and Forestry; information on the inspection of two MNRF-approved prescribed Burn Plans was received.
- 12.5 Ministry of Natural Resources and Forestry - Streamlining of approvals under the Aggregate Resources Act information and Supporting Policy was received.
- 12.6 District of Rainy River Services Board - Name and logo information was received.
- 12.7 Ministry of Municipal Affairs and Housing - Building Faster Fund information was received.
- 12.8 Ministry of Infrastructure - AMP it up 3.0 information was received.
- 12.9 Municipal Policing Bureau - Memo to all OPP-Policed municipalities, dated 06 September 2023 was received.

13. IN CAMERA - CLOSED MEETING SESSION:

13.1 RESOLUTION #2023-233: GLOWASKY/DENNIS: Council for the Township of Alberton hereby moves to an in-camera session at 9:54 p.m. for the purpose of discussing matters affecting the municipality as permitted by Section 239 of the *Municipal Act, 2001* which allows a meeting or part of a meeting to be closed to the public for the following subject matter to be considered: (1) identifiable individuals/employees ((under Section 239 (2)(b)); *review of employee(s) progress and 3 month probation periods, recall of casual staff for digitization project* CARRIED


13.1.1 RESOLUTION #2023-234: SPUZAK/GLOWASKY: Council for the Township of Alberton hereby returns to an open session at 10:30 p.m. CARRIED

Discussion in camera related to Employee(s) 3 month probationary milestone reviews and casual employees under Section 239 (2)(b).

13.1.2 RESOLUTION #2023-235: DENNIS/GLOWASKY: Council for the Township of Alberton hereby confirms the successful completion of the 3-month probationary period on August 29, 2023 for Admin Assistant/Deputy Clerk; Michelle Brusven and authorizes the salary increment as set out during the in-camera discussion, effective September 25, 2023. CARRIED

13.1.3 RESOLUTION #2023-236: DENNIS/GLOWASKY: Council for the Township of Alberton hereby confirms the successful completion of the 3-month probationary period on August 29, 2023 for CAO/Clerk-Treasurer; Lisa Sheppard and authorizes the salary increment as set out during the in-camera discussion, effective September 25, 2023. CARRIED

13.1.4 RESOLUTION #2023-237: DENNIS/GLOWASKY: Council for the Township of Alberton hereby authorizes the contract services on an "as required" and "as available" basis for administrative and planning applications expertise when required. AND FURTHER THAT payment for such work will be as per a submitted detailed invoices for casual planning expertise assistance as needed. CARRIED


Mayor 
Clerk

13.1.5 RESOLUTION #2023-238: DENNIS/GLOWASKY: Council for the Township of Alberton hereby authorizes recall of temporary staff, Beth Logue and Jennifer Faulkner to assist in the completion of the Township's Digitization Project by mid November 2023; which will facilitate project completion by the December 1, 2023 deadline AND FURTHER THAT Council for the Township of Alberton confirms that temporary employees, subject to the approval of the CAO/Clerk-Treasurer, work the hours and days as they are available during regular office hours in order to complete the scanning, file storage and shredding components of the Digitization Project by mid November 2023.

CARRIED

14. ADJOURNMENT:

14.1 RESOLUTION #2023-239: DENNIS/GLOWASKY: A By-Law to confirm the proceedings of Council for the Township of Alberton conducted at its September 21st, 2023 regular meeting, be introduced and read a first, second and third time, passed and numbered as By-Law #28/23, and that said By-Law be signed by the Mayor or alternate, and the Clerk, sealed with the seal of the Corporation and be engrossed in the By-Law book.

CARRIED

14.2 RESOLUTION #2023-240: GLOWASKY/DENNIS: That this regular meeting of Council for the Township of Alberton shall be and is hereby adjourned at 10:34 p.m.

CARRIED

MAYOR

CLERK

Mayor
Clerk