



## CORPORATION OF THE TOWNSHIP OF ALBERTON

### AGENDA – REGULAR COUNCIL MEETING

Thursday, January 19, 2023 – 7:00 P.M.

#### CALL TO ORDER

#### 1. ADDED ITEMS

#### 2. ADOPTION OF THE AGENDA

#### 3. DISCLOSURE OF INTEREST

*(Members having a conflict must complete and file a Disclosure Form with the Clerk at the start of the meeting or upon arrival)*

#### 4. MINUTES – PREVIOUS MEETING

4.1 Minutes of the December 15, 2022 regular Council meeting

4.2 Minutes of the December 19, 2022 special Council meeting

4.2.1 Resolution without notice to amend Resolution 2022-308 previously adopted to correct an obvious and inadvertent error in the handwritten last digit of the year cited in [paragraph numbered 5 from 2022 to 2023](#)

4.2.2 Resolution to approve the minutes of the December 19, 2022 special Council meeting as amended

#### 5. DEPUTATIONS AND PETITIONS

5.1 Opportunity for public input on 2022 Budget *(open for public input until March meeting)*

#### 6. FINANCES AND ACCOUNTS

6.1 Accounts Payable for Prior Month including online bill payments and Visa payments, Council, Payroll

6.2 Financial Reports for Prior Month:

6.2.1 Statement of Revenues and Expenditures to December 31, 2022 *(not final)*

6.2.2 Trial Balance as at December 31, 2022 *(not final)*

6.2.3 Monthly Investment Funds Reports

6.2.4 CAO/Clerk Treasurer's Memo and 2022 Final Tax Arrears Summary

Resolution to Approve Financial Reports

6.3 Statement of Treasurer re Remuneration & Expenses Paid to Council and Committee Members in 2022

6.4 December 20, 2022 invoice from Township of LaVallee for new tires purchased and installed on Joint Fire Chief Vehicle on December 20, 2022

#### 7. REPORTS OF MUNICIPAL OFFICERS

##### 7.1 ROADS

7.1.1 Road Supervisor's Verbal Report

7.1.2 Roads Work Summary for December 2022

7.1.3 Resolution to confirm approval of purchase from RPM Powersports of Ariens Platinum 30 Snowblower for rink at a cost of \$3,720.41

##### 7.2 VOLUNTEER FIRE DEPARTMENT

7.2.1 Acting Fire Chief's January Report

7.2.2 Resolution to authorize attendance at January 26, 2023 OFM Session regarding Mandatory Certification, Legacy Provisions, and Firefighter Training and Development to be held at the Emo-LaVallee Community Center

7.2.3 Resolution to approve attendance at *Essentials of Municipal Fire Protection – a Decision Maker's Guide* seminar to be held virtually in January, February and/or March, 2023

### 7.3 CBO/BY-LAW ENFORCEMENT OFFICER

- 7.3.1 CBO's Alberton Monthly Building Report for December 2022
- 7.3.2 CBO's AMBIS Monthly Building Report for December 2022
- 7.3.3 CBO's Annual Building Statistics Report to December 2022
- 7.3.4 Resolution to amend Section 2(a) of Schedule "A" to the Alberton Building Permit Fee By-Law #34/22 to reduce the fee for construction or demolition commenced prior to issuance of a permit as set out therein

### 7.4 CAO/CLERK-TREASURER/TAX COLLECTOR/CEMC

- 7.4.1 CAO/Clerk-Treasurer's Report re Various

### 7.5 MAYOR/COUNCIL REPORTS

## 8. REPORTS OF COMMITTEES AND BOARDS:

### 8.1 RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION:

- 8.1.1 Verbal Report by Councillor Spuzak

### 8.2 R.R.D.S.S.A.B.:

- 8.2.1 Verbal Report by Mayor Ford

### 8.3 JOINT HEALTH & SAFETY COMMITTEE:

- 8.3.1 January, 2023 Inspection Report Summary

### 8.4 RECREATION COMMITTEE:

- 8.4.1 Verbal Report by Councillor Glowasky
- 8.4.2 Memo from Recreation Secretary regarding appointment to Recreation Committee

### 8.5 COMMITTEE APPOINTMENTS:

- 8.5.1 CAO/Clerk-Treasurer's Memo providing Applications received to serve on the Alberton Recreation Committee and/or Committee of Adjustment

### 8.6 EMERGENCY MANAGEMENT PROGRAM COMMITTEE:

- 8.6.1 Resolution to approve Minutes of December 20, 2022 Meeting

## 9. OLD BUSINESS:

### 9.1 2023 Budget:

- 9.1.1 NWHU 2023 Levy: \$44,556.96
- 9.1.2 MPAC 2023 Levy: \$14,595.73
- 9.1.3 Approval of 2023 Memberships
- 9.1.4 Approval of 2023 Donations and Annual Contribution to Veterinary Assistance Trust Fund

### 9.2 Matters tabled from Prior Meeting:

- 9.2.1 Resolution to adopt updated Procedural By-Law
- 9.2.2 Pool By-law Update (*table to March meeting*)

### 9.3 Unopened Road Allowance by Christopher and Aynsley McKinnon (*tabled from November 16, 2022*)

- 9.3.1 By-Law to Open and Assume an Improved Road Allowance as Part of the Maintained Road System
- 9.3.2 By-Law to Name and Establish a Certain Road in the Township of Alberton as McKinnon Road

## 10. NEW BUSINESS

### 10.1 Resolution to confirm 2023 Regular Council Meeting Dates

### 10.2 Annual Financial By-Laws:

- 10.2.1 By-Law authorizing borrowing from time to time to meet current expenditures during 2023
- 10.2.2 By-Law to levy and collect a portion of taxes before the adoption of the estimates during 2023
- 10.2.3 By-Law to establish tax ratios for 2023

### 10.3 Requests for Support:

- 10.3.1 January 12, 2023 email from Christine Hampton requesting donation to the *Make a Big Splash Spray Park*

### 10.4 Notice of 2023 Summer Employment Opportunities Program and Ontario Internship Programs

### 10.5 MPAC information on Farm Forestry Exemption and resolution to attend related January 26, 2023 Webinar

### 10.6 Resolution to authorize office staff to register for relevant 2023 Virtual Webinars offered by Fred Dean

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**11. PLANNING:** None.

**12. INFORMATION:** None

**13. IN CAMERA – CLOSED MEETING SESSION**

13.1 Resolution to go in camera under *Section 239(1)(i)* to discuss matters pertaining to identifiable individuals, personnel and legal matters

13.1.1 Resolution to return to open session

**14. ADJOURNMENT**

14.1 By-law to confirm proceedings of current meeting

14.2 Adjournment