



## CORPORATION OF THE TOWNSHIP OF ALBERTON

### AGENDA – REGULAR COUNCIL MEETING

Thursday, December 15, 2022 – 7:00 P.M.

#### CALL TO ORDER

*Hybrid in-person/electronic meeting. All persons attending electronically must identify themselves or be removed from the meeting.*

#### 1. ADDED ITEMS

- 6.5 Tax Arrears Summary – December 12, 2022
- 7.4.1 CAO/Clerk-Treasurer's Report re Various

#### 2. ADOPTION OF THE AGENDA

#### 3. DISCLOSURE OF INTEREST

*(Members having a conflict must complete and file a Disclosure Form with the Clerk at the start of the meeting or upon arrival)*

#### 4. MINUTES – PREVIOUS MEETING

- 4.1 Resolution to approve the Minutes of the:
  - (a) November 16, 2022 inaugural Council meeting;
  - (b) November 16, 2022 regular Council meeting; and
  - (c) December 7, 2022 special Council meeting

#### 5. DEPUTATIONS AND PETITIONS:

#### 6. FINANCES AND ACCOUNTS

- 6.1 Accounts Payable for Prior Month including online bill payments and Visa payments, Council and Payroll
- 6.2 Financial Reports for Prior Month:
  - 6.2.1 Statement of Revenues and Expenditures to October 31, 2022
  - 6.2.2 Trial Balance to October 31, 2022
  - 6.2.3 Monthly Investment Funds Reports to December 5, 2022  
*Resolution to Approve Financial Reports*
- 6.3 MMAH email providing Township of Alberton 2021 Financial Indicator Information
- 6.4 Notice of 2023 Canada Community-Building Fund Grant Amount
- 6.5 Tax Arrears Summary – December 12, 2022

#### 7. REPORTS OF MUNICIPAL OFFICERS

##### 7.1 ROADS

- 7.1.1 Road Supervisor's Verbal Report
- 7.1.2 Roads Work Summary for November 2022

##### 7.2 VOLUNTEER FIRE DEP'ARTMENT

- 7.2.1 Fire Chief Status Report – December 2022
- 7.2.2 December 6, 2022 email from Deputy Fire Chief Woods regarding Fire Pro 2 Software Update
- 7.2.3 December 6, 2022 email from Deputy Fire Chief Woods regarding Pressure Washer and Ice Auger
- 7.2.4 Invoice from Township of LaVallee for 16 ACEL hoodies for Alberton VFD Members
- 7.2.5 Resolution to approved 2022 VFD Brigade Benefit Point Calculation and Apportionment

- 7.2.6 Resolution to authorize participation in *Essentials of Municipal Fire Protection – A Decision Maker’s Guide* seminar offered on multiple dates

**7.3 CBO/BY-LAW ENFORCEMENT OFFICER**

- 7.3.1 CBO’s Alberton Monthly Building Statistics Report for November 2022
- 7.3.2 CBO’s AMBIS Monthly Building Permit Report for November 2022
- 7.3.3 CBO request for permission to serve as OBOA Sunset Country Chapter Chair
- 7.3.4 Resolution regarding Amendment of Building Permit Fee for Construction without a Permit
  - 7.3.4.1 By-law to Amend Building Permit Fee Schedule (*table to January to allow required notice to be given*)

**7.4 CAO/CLERK-TREASURER/TAX COLLECTOR/CEMC**

- 7.4.1 [CAO/Clerk-Treasurer’s Report re Various](#)

**7.5 REEVE AND COUNCIL REPORTS**

**8. REPORTS OF COMMITTEES AND BOARDS:**

**8.1 RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION**

- 8.1.1 Verbal Report by Councillor Spuzak
- 8.1.2 Notice from RRDMA Secretary regarding January 14, 2023 AGM
  - 8.1.2.1 Resolution to authorize attendance at RRDMA Annual General Meeting in Barwick
  - 8.1.2.2 Resolution to authorize monetary and prize donations to RRDMA AGM

**8.2 R.R.D.S.S.A.B.**

- 8.2.1 Verbal Report by Reeve Ford

**8.3 JOINT HEALTH & SAFETY COMMITTEE**

- 8.3.1 [December \\_\\_, 2022 Inspection Report Summary \(to be provided\)](#)

**8.4 RECREATION COMMITTEE:**

- 8.4.1 Verbal Report by Councillor Glowasky

**8.5 PROVINCIAL OFFENCES ACT COMMITTEE**

- 8.5.1 December 4, 2022 email received from Fort Frances Treasurer regarding transfer of Part III Prosecutions and providing draft resolution
- 8.5.2 December 7, 2022 email from POA Courts Administrator enclosing *Interim Transfer Agreement* regarding download of Part III prosecutions and resolution passed by Township of Lake of the Woods
- 8.5.3 December 1, 2022 email from CAO/Clerk-Treasurer to POA Committee regarding potential amendment of POA Partners Agreement to amend mandatory quarterly remittances

**9. OLD BUSINESS:**

- 9.1 Matters tabled from Prior Meeting:
  - 9.1.1 [CAO/Clerk-Treasurer’s Memo regarding Procedural By-Law Update \(to be provided\)](#)
  - 9.1.2 Pool By-Law (*table to January regular meeting*)
- 9.2 Resolution to approve attendance at Ontario Good Roads Association Conference (*tabled from November*)
- 9.3 CAO/Clerk-Treasurer’s Memo regarding Council Remuneration By-Law
  - 9.3.1 By-law to set Remuneration for Members of Council
- 9.4 By-law to adopt a consolidated *Municipal Expense Policy*
- 9.5 Resolution to approve 2023 Municipal Memberships
- 9.6 Resolution to approve 2023 Donations and Annual Contribution to Veterinary Assistance Trust Fund

**10. NEW BUSINESS**

- 10.1 2022 Budget:
  - 10.1.1 Council Discussion on Priorities and Direction for Departments on Priorities for 2023 Budget
  - 10.1.12 Review of *2019 to 2029 Capital Investment Plan*
- 10.2 Letter from Julie Mattson requesting consideration of options for garbage disposal
- 10.3 Email from Ilka Milne advising of dissolution of Rainy River Valley Field Naturalist Club effective December 5, 2022 and suggestions regarding Bog Walk

**10.4 Requests for Support:**

- 10.4.1 City of Toronto regarding *More Homes Built Faster Act, 2022*
- 10.4.2 Township of Warwick regarding CN Railway Contribution Requirements under the *Drainage Act*
- 10.4.3 County of Prince Edward regarding Strong Mayors Act (Bill 3) and More Homes Built Faster Act (Bill 23)

**11 PLANNING:**

**12 INFORMATION:**

- 12.4 Information from OMAFRA on Rural Economic Development Program opening for applications on January 23, 2023
- 12.5 NOMA Board Meeting Summary Report for November 23, 2022

**13 IN CAMERA – CLOSED MEETING SESSION:**

- 13.1 Resolution to go in camera to discuss under *Section 239(1)(i)* to discuss identifiable individuals including employee matters and legal matters
  - 13.1.1 Resolution to return to open session

**14 ADJOURNMENT**

- 14.1 By-law to confirm proceedings of current meeting
- 14.2 Adjournment