



THE CORPORATION OF THE TOWNSHIP OF ALBERTON

AGENDA – REGULAR COUNCIL MEETING

Wednesday, January 13, 2020 – 7:00 P.M.

Electronic Meeting

CALL TO ORDER

Roll Call:

Council:

Reeve Mike Ford: present: in person electronic participation not in attendance
Councillor Diane Glowasky: present: in person electronic participation not in attendance
Councillor Jennifer Johnson: present: in person electronic participation not in attendance
Councillor Shawn Spence: present: in person electronic participation not in attendance
Councillor Peter Spuzak: present: in person electronic participation not in attendance
Quorum Present: Yes No *(if not, meeting must be terminated by Clerk)*

Staff:

CAO/Clerk-Treasurer Dawn Hayes: present: in person electronic participation not in attendance
Road Supervisor Blair Lowey: present: in person electronic participation not in attendance
Fire Chief Darren Hughes: present: in person electronic participation not in attendance

Others:

Electronic Participation only is permitted *(all attendees must identify themselves)*

1. ADDED ITEMS

8.5.1 CEMC's Report

8.5.1.1 Council/ECG discussion to confirm Municipal COVID-19 Protocol during Lockdown Period

10.7 Invitation to attend OGRA 2021 Conference

12.1 January 12, 2021 email from Dave Coats of Fun in the Sun Committee regarding Canada Day Fireworks

13.1 Resolution to go in camera to discuss identifiable individuals and enforcement/legal matter

2. ADOPTION OF THE AGENDA

3. DISCLOSURE OF INTEREST

(Members having a conflict must complete and file a Disclosure Form with the Clerk at the start of the meeting or upon arrival)

4. MINUTES – PREVIOUS MEETING

4.1 Minutes of the December 9, 2020 regular Council meeting

5. DEPUTATIONS AND PETITIONS

5.1 Geoff Gillon of Rainy River Future Development Corporation – Annual Report to Council

5.2 Opportunity for persons attending to provide input on 2021 Budget *(open for comments until March meeting)*

6. FINANCES AND ACCOUNTS

6.1 Accounts Payable for Prior Month including online bill payments and Visa payments, Council, Payroll

6.2 Financial Reports for Prior Month:

6.2.1 Statement of Revenues and Expenditures to December 31, 2020 *(preliminary – year end not final)*

6.2.2 Trial Balance as at December 31, 2020 *(preliminary – year end not final)*

- 6.2.3 Monthly Investment Funds Report
- 6.2.4 Tax Arrears Summary – January 6, 2020
- Resolution to Approve Financial Reports

7. REPORTS OF MUNICIPAL OFFICERS

7.1 ROADS

- 7.1.1 Road Supervisor’s Verbal Report
- 7.1.2 Roads Work Summary for December 2020

7.2 VOLUNTEER FIRE DEPARTMENT

- 7.2.1 Fire Chief’s FIRE2021-January Report and Time Summary

7.3 CBO/BY-LAW ENFORCEMENT OFFICER

- 7.3.1 CBO’s Alberton Monthly Building Report for December 2020
- 7.3.2 CBO’s AMBIS Monthly Building Report for December 2020

7.4 CAO/CLERK-TREASURER/TAX COLLECTOR/CEMC

- 7.4.1 CAO/Clerk-Treasurer’s Report re Various

7.5 REEVE/COUNCIL REPORTS

8. REPORTS OF COMMITTEES AND BOARDS:

8.1 RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION:

- 8.1.1 Verbal Report by Councillor Spuzak
 - 8.1.1.1 RRDMA Annual General Meeting Draft Agenda

8.2 R.R.D.S.S.A.B.:

- 8.2.1 Verbal Report by Reeve Ford

8.3 JOINT HEALTH & SAFETY COMMITTEE:

- 8.3.1 December 3, 2020 Inspection Report Summary

8.4 RECREATION COMMITTEE:

- 8.4.1 Verbal Report by Councillor Glowasky

8.5 EMERGENCY MANAGEMENT (EMPC/ECG):

- 8.5.1 CEMC Report
 - 8.5.1.1 Council/ECG discussion to confirm Municipal COVID-19 Protocol during Lockdown Period

8.6 AMBIS COMMITTEE:

- 8.5.1 Draft Minutes of December 17, 2020 Meeting

9. OLD BUSINESS:

9.1 2021 Budget:

- 9.1.1 MPAC 2021 Levy
- 9.1.2 NWHU 2021 Levy
- 9.1.3 Discussion and Approval regarding Office Computer System Upgrade
- 9.1.4 Information regarding 2021 Municipal Insurance Renewal Rates
- 9.1.5 Request from RRFDC for contribution of \$6,692 for 2021
- 9.1.6 Approval of 2021 Memberships
- 9.1.7 Approval of 2021 Donations
- 9.1.8 Approval of 2021 Annual Contribution to Veterinary Assistance Trust Fund

9.2 Discussion on scope of Rink Shack Renovation Project

9.3 Matters tabled from Prior Meeting:

- 9.3.1 Potential Updates to 2016–2025 Strategic Plan *(tabled from December)*

10. NEW BUSINESS

- 10.1 Resolution to confirm 2021 Regular Council Meeting Dates
- 10.2 Annual Financial By-Laws:
 - 10.2.1 By-Law authorizing borrowing from time to time to meet current expenditures during 2021
 - 10.2.2 By-Law to levy and collect a portion of taxes before the adoption of the estimates during 2021
 - 10.2.3 By-Law to establish tax ratios for 2021
- 10.3 December 15, 2020 Notice of Application Intakes for Rural Economic Development (RED) Program
- 10.4 Notice from office of MP Powlowski of Intake for Canada Summer Jobs Applications
- 10.5 January 4, 2021 letter from MTO regarding Off-Road Vehicles
- 10.6 **Requests for Support:**
 - 10.6.1 RRFDC regarding NOHFC Application for Fibre Optic and Fixed Wireless Access Facilities for District
- 10.7 [Information and Authorization to attend OGRA 2021 Conference](#)

11. PLANNING

- 11.1 Discussion and Direction on Standard Road Specifications for Unopened Road Allowances to support Development
 - 11.1.1 Copy of Alberton Resolution #2004-37
 - 11.1.2 Copy of Sample By-Law regarding Standard Road Specifications

12. INFORMATION:

- 12.1 [January 12, 2021 email from Dave Coats of Fun in the Sun Committee regarding Canada Day Fireworks](#)

13. IN CAMERA – CLOSED MEETING SESSION

- 13.1 [Resolution to go in camera to discuss identifiable individuals and enforcement/legal matter](#)

14. ADJOURNMENT

- 14.1 By-law to confirm proceedings of current meeting
- 14.2 Adjournment