



THE CORPORATION OF THE TOWNSHIP OF ALBERTON

AGENDA – REGULAR COUNCIL MEETING

Wednesday, May 13, 2020 – 7:00 P.M.

Electronic Meeting - Start Recording

1 CALL TO ORDER:

- 1.1 Confirmation of Start Time
- 1.2 Roll Call:

Council:

- Reeve Mike Ford: present: in person electronic participation not in attendance
Councillor Diane Glowasky: present: in person electronic participation not in attendance
Councillor Jennifer Johnson: present: in person electronic participation not in attendance
Councillor Shawn Spence: present: in person electronic participation not in attendance
Councillor Peter Spuzak: present: in person electronic participation not in attendance
Quorum Present: Yes No *(if not, meeting must be terminated by Clerk)*

Staff:

- CAO/Clerk-Treasurer: present: in person electronic participation not in attendance
Road Supervisor Blair Lowey: present: in person electronic participation not in attendance
Fire Chief Joshua Colling: present: in person electronic participation not in attendance

Others:

- _____ : present: in person electronic participation

2 ADOPTION OF AGENDA:

- 2.1.1 Resolution to Adopt Agenda *(recorded vote)*

3 DISCLOSURE OF INTEREST:

(Members having a conflict must complete and file a Disclosure Form with the Clerk at the start of the meeting or upon arrival)

4 MINUTES – PREVIOUS MEETING:

- 4.1 Approval of Minutes: *(recorded vote)*
 - 4.1.1 April 15, 2020 regular Council meeting
 - 4.1.2 May 4, 2020 special Council meeting

5 DEPUTATIONS AND PETITIONS: None

6 FINANCES AND ACCOUNTS:

- 6.1 Financial Reports:
 - 6.1.1 Accounts Payable including online bill payments and Visa payments, Council, Payroll
 - 6.1.2 Statement of Revenues and Expenditures for April, 2020
 - 6.1.3 Trial Balance as at April 30, 2020
 - 6.1.4 Monthly Investment Funds Report to May 7, 2020
 - 6.1.5 Resolution to Approve Financial Reports *(recorded vote)*

7 REPORTS OF MUNICIPAL OFFICERS:

7.1 ROADS

- 7.1.1 Road Supervisor’s Verbal Report
- 7.1.2 Roads Work Summary for April, 2020

7.2 VOLUNTEER FIRE DEPARTMENT

- 7.2.1 Fire Chief’s Report FIRE2020-04
- 7.2.2 Fire Chief Work Summary for April, 2020
- 7.2.3 May 7, 2020 email from Fire Chief regarding Policies:
 - 7.2.3.1 COVID-19 – PPE Report
 - 7.2.3.2 COVID-19 – Tiered/Medical Response Protocol (V4)
 - 7.2.3.3 COVID 19 – Protocol (Vs)
- 7.2.4 May 7, 2020 email from Fire Chief providing Draft Policies:
 - 7.2.4.1 Volunteer Employment Policy
 - 7.2.4.2 Appendix “A” – Firefighter Development Plan
 - 7.2.4.3 Appendix “A” – Firefighter Wage Reimbursement Claim
 - 7.2.4.4 Appendix “B” – Firefighter Wage Reimbursement Claim – Verification Form
 - 7.2.4.5 Appendix “C” – Tax Credit Time Tracker
 - 7.2.4.6 Appendix “D” – Vulnerable Sector Check Declaration Form
 - 7.2.4.7 Appendix “E” – Drivers Abstract Declaration Form
 - 7.2.4.8 Code of Ethics Policy
 - 7.2.4.9 Cell Phone Use/Video/Social Media Policy
 - 7.2.4.10 Fire Service Benefit Coverage Summary and PowerPoint Slides
 - 7.2.4.11 Firefighter Development Policy
 - 7.2.4.12 Fit for Duty Policy
 - 7.2.4.13 Personal Vehicle and Green Light Policy
 - 7.2.4.14 Promotional Policy

7.3 CBO/BY-LAW ENFORCEMENT OFFICER

- 7.3.1 CBO Alberton Monthly Building Report for April, 2019
- 7.3.2 CBO AMBIS Monthly Building Report for April, 2019
- 7.3.3 April 15, 2020 email from CBO regarding Conditional Permit Information

7.4 CAO/CLERK-TREASURER/TAX COLLECTOR/CEMC

- 7.4.1 CAO/Clerk-Treasurer Report re Various

7.5 REEVE/COUNCIL REPORTS

8 REPORTS OF COMMITTEES AND BOARDS:

8.1 RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION

- 8.1.1 Verbal Report by Councillor Spuzak

8.2 R.R.D.S.S.A.B.

- 8.2.1 Verbal Report by Reeve Ford
- 8.2.2 Invitation to attend RRDSSAB Annual General Meeting (Virtual) 1:30 p.m. on May 21, 2020
- 8.2.3 Notice of 2019 Remuneration of Alberton Board Member

8.3 RECREATION COMMITTEE

8.4 JOINT HEALTH AND SAFETY COMMITTEE (JHSC)

- 8.4.1 Memo from Administrative Assistant regarding JHSC COVID-19 Compliance Report

8.5 COMMITTEE OF ADJUSTMENT: No Items

8.6 EMERGENCY CONTROL GROUP

- 8.6.1 Draft Minutes of April 29, 2020 ECG Meeting

8.7 JOINT FIRE CHIEF COMMITTEE

- 8.7.1 Verbal Report on March 8, 2020 Meeting (*personnel matters to be discussed in camera*)

9 OLD BUSINESS:

9.1 2020 Budget

9.1.1 2020 Budget – May 7, 2020 Draft

9.2 Matters tabled from Prior Meeting:

9.2.1 AMO Conference Update

9.2.1.1 Advocacy, Delegation Requests

9.2.2 *Natural Gas Expansion Program*

9.2.3 Advocacy for High Speed Internet

9.2.4 Suggested Updates to *2016–2025 Strategic Plan*

9.2.5 Confirming By-Law re Appointment of Officers

10 NEW BUSINESS:

10.1 Requests for Support:

10.1.1 Town of Oakville seeking Federal and Provincial rent assistance for Small Businesses

10.1.2 Township of Mapleton seeking review of Farm Property Tax Class Rate program

10.1.3 Town of Gravenhurst regarding Community Gardens, Garden Centres and Nurseries as Essential Services

10.1.4 Township of Armour seeking substantial Provincial Investment in High-speed Internet in Rural Areas

11 PLANNING: No items

12 INFORMATION:

12.1 Rainy River Future Development Corporation Report to District Councils

13 IN CAMERA – CLOSED MEETING SESSION:

13.1 Resolution to go in camera pursuant to Section 239(1) of the *Municipal Act, 2001*, to discuss:

13.1.1 employee matters

13.1.2 a position to be applied to negotiations (to be) carried on by or on behalf of the municipality

Electronic Meeting – Stop recording after resolution to go into closed session, start recording prior to resolution to move back to open session

13.2 Resolution to return to open session

14 ADJOURNMENT:

14.1 By-law to confirm proceedings of current meeting

14.2 Adjournment