

# THE CORPORATION OF THE TOWNSHIP OF ALBERTON

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Council for the Township of Alberton held its Regular Meeting of Council on Wednesday, November 8, 2017 at 7:00 p.m. in Council Chambers of the Municipal Office with the following present:

Reeve: Mike Hammond  
Councillors: Peter Spuzak, Mike Ford, Jennifer Johnson, Wayne Woods  
Appointed Officers: Dawn Hayes, CAO/Clerk-Treasurer  
Josh Colling, Fire Chief  
Blair Lowey, Road Supervisor  
Visitors: None

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Reeve Hammond called the meeting to order at 7:00 p.m.

**1. ADDED ITEMS:**

Councillor Johnson requested Recreation Committee personnel be discussed in camera.

**2. ADOPTION OF THE AGENDA**

**RESOLUTION #2017-249: WOODS/FORD:** Council for the Township of Alberton hereby approves the agenda for the November 8, 2017 regular Council meeting as updated. **CARRIED**

**3. DISCLOSURE OF INTEREST:** None

**4. MINUTES - PREVIOUS MEETING**

**4.1 RESOLUTION #2017-250: WOODS/FORD:** The minutes of the October 11, 2017 regular Council meeting be approved as circulated. **CARRIED**

**5. DEPUTATIONS AND PETITIONS:**

**5.1** Gillian Lunny of NWHU, who had asked to address Council regarding Safe Needle Disposal, was not in attendance. The item was delayed to later in the meeting when she arrived.

**6. FINANCES AND ACCOUNTS:**

**6.1 RESOLUTION #2017-251: FORD/WOODS:** Council for the Township of Alberton hereby approves payment of the following Accounts Payable for the prior month:

(a) \$89,949.40 for general accounts payable, online bill payments and Visa payments;

(b) \$1,326.49 for payments made to Council; and

(c) \$8,502.38 for staff payroll, roads mileage and for Alternate CEMC training and mileage. **CARRIED**

**6.2** The Statement of Revenues and Expenditures for prior month was received. Councillor Ford queried some of the amounts and the CAO/Clerk-Treasurer will check the detail on the accounts and provide the information to him.

**6.3 Investment Funds Reports:**

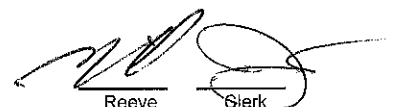
**6.3.1** The Monthly One Investment Funds Report was received.

**6.3.2** The RBC GIC Investment Details Report was received.

**6.3.2.1** The Renewal Information was received. Council was not happy with the .06% rate but directed the GIC to be renewed for a further 90 day term.

**6.4** The Tax Arrears Summary as at November 6, 2017 was received.

**6.5** The Trial Balance dated November 6, 2017 was received.

  
Reeve      Clerk

**RESOLUTION #2017-252: WOODS/FORD:** Council for the Township of Alberton hereby acknowledges receipt of and approves the following financial reports provided to it:

- (a) Statement of Revenue and Expenditures as of November 6, 2017;
- (b) Monthly Investment Funds Report – for October, 2017 re One Investment Funds;
- (c) Investment Details report re RBC Investment Account #00930188311 re 90 day Non-Redeemable GIC and renewal information;
- (d) Tax Arrears Summary – November 6, 2017; and
- (e) Trial Balance to November 6, 2017.

CARRIED

**7. REPORTS OF MUNICIPAL OFFICERS:**

**7.1 ROADS:**

7.1.1 Road Supervisor Blair Lowey reported on the road conditions now snow has arrived and noted that the next week's forecast is for rain. Potholes in the surfaced roads had been filled after the October Council meeting. He had talked with Carl Williamson of MTO regarding the damage to Stewart Road, noting that MTO may resurface it to repair it. Gary Allen had removed beaver dams on Frog Creek Road on behalf of MTO so the Road Supervisor had him remove the dams on the Alberton side of the road as well, which was done in exchange for allowing the material be dumped in an unused area of the Township's grader garage property on Church Road. Mr. Lowey had arranged for the beaver dams at the Nugent Drain to be cleaned up.

With regard to the rink, it is ready to go. One patch has to be done on the boards. The lawn tractors have been winterized. He had changed the well lid at 128 Hill Road and had locked it down. He had also found a syringe at the park site, had contacted the police but they did not respond to the call. Ken Rogoza will change the lock at the rink shack and will install an electronic one that will function on the same timer as the rink lights. The timer will require a plastic cover and the estimated cost is \$250.

The VFD's pond will not be dredged as it is now too late in the year. The Road Supervisor had met with Richard from H2O2GO concerning the water odour, which it appears can be easily corrected.

7.1.2. The Roads Work summary for the previous month was received.

7.13 The estimate from H2O2GO to address water odour was received.

**RESOLUTION #2017-253: FORD/WOODS:** Council for the Township of Alberton hereby authorizes work to be done by H2O2GO with regard to the Municipal Office/Fire Hall water system(s) per the quote provided by it in the sum of \$800.04.

CARRIED

**7.2 VOLUNTEER FIRE DEPARTMENT**

7.2.1 The Fire Chief's Status Report FIRE 2017-05 was received.

7.2.2 The Draft of the Alberton VFD Establishing & Regulations By-Law was received.

7.2.3 The Revised RFP for SCBA Units from Fire Chief was received.

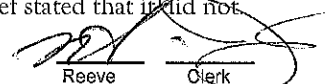
7.2.4 The November 7, 2017 emails from Fire Chief regarding purchase of Personal Protective Equipment was received.

Fire Chief Joshua Colling advised Council that the members are doing drive time on Thursdays to enhance their ability and familiarity with the trucks. Some members had attended training at New Gold, for which there were no expense claims since the VFD vehicle was used for transportation. He advised he is seeking Council direction on the SCBAs and confirmed his recommendation that 12 SCBAs be purchased and there was discussion on that. It was confirmed that, if Emo does install an air station and the price is less than Fort Frances, air bottles may be refilled there if someone is travelling to Emo.

*(Councillor Johnson arrived at the meeting at 7:33 p.m.)*

The Fire Chief advised that there are 13 participating members and that he was unsure how many members would be left if all members who do not meet the minimum 50% training attendance requirement by year end were removed.

There was further discussion on the Request for Proposal. The Fire Chief estimated that the new equipment would last between 16 to 20 years. Concern was expressed about issuing an RFP without knowing the price. There was discussion on financing, priorities and concern about the \$102,000.00 cost. The Clerk asked whether participation in the RFP required the Township to purchase the items and the Fire Chief stated that it did not.

  
Reeve                      Clerk

**RESOLUTION #2017-254; WOODS/FORD:** Council for the Township of Alberton hereby confirms that it wishes to participate in the joint Request For Proposal process to obtain pricing for potential purchase the following VFD personal protective equipment during the 2018 fiscal year:

Item	Quantity Recommended	Quantity Authorized
SCBA	12	12
60 Minute Cylinders	30	24
RIT Pack, fully equipped (without cylinder)	1	1
Facepiece	20	15
Quick Connect/Snap Change Style Adaptors	30	25
Voice Amplifier	20	15
Heads Up Displays (if not part of SCBA unit)	20	15
Facepiece Storage Bag	20	15

**PROVIDED THAT** that the Township shall not be required to purchase the items under any proposal received and that Council for the Township of Alberton must approve any purchase by way of formal resolution.

**CARRIED**

**RESOLUTION #2017-255; FORD/JOHNSON:** Council for the Township of Alberton confirms that it is and shall be a requirement that all persons appointed as members of the Alberton Volunteer Fire Department undergo a medical examination at the expense of the Township upon such appointment as a VFD member; **AND FURTHER THAT** any person who is currently a VFD member and: (a) who has not undergone a medical examination; or (b) for whom the Fire Chief recommends undergoing a current medical examination, be required to do so as soon as possible; **AND FURTHER THAT** the Fire Chief shall be responsible for ensuring such medical examinations are completed in a timely manner and maintaining records of same. **CARRIED**

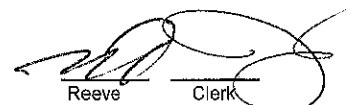
**RESOLUTION #2017-256; JOHNSON/FORD:** Council for the Township of Alberton hereby authorizes a reduction in term of the probationary period for new firefighters appointed to the Alberton Volunteer Fire Department shall be reduced to 12 months, reduced from the 18 months cited in VFD Establishing & Regulating By-Law #25/08. **CARRIED**

**RESOLUTION #2017-257; FORD/JOHNSON:** Council for the Township of Alberton hereby appoints SYDNEY CHALIFOUX as a probationary member for the Alberton Volunteer Fire Department effective November 8, 2017. **CARRIED**

**RESOLUTION #2017-258; JOHNSON/FORD:** Council for the Township of Alberton hereby approves and authorizes the Fire Chief and members of the Alberton Volunteer Fire Department to recruit new Alberton VFD members: 1. who are residents of the Township; and 2. who are non-resident persons living outside of the Township's jurisdiction. **CARRIED**

**RESOLUTION #2017-259; JOHNSON/SPUZAK:** WHEREAS the VFD Establishing & Regulating By-Law requires update but is not yet in final draft form; **AND WHEREAS** Council for the Township of Alberton wishes to clarify its direction on services permitted to be provided by the Alberton Volunteer Fire Department in order to address any conflict or discrepancy in the current Establishing & Regulating By-Law #25/08; **NOW THEREFORE** Council for the Township of Alberton hereby confirms that the word "rescue" used in Section 1.1 of Schedule "C" to By-Law #25/08 in respect of the services cited as: "Basic fire-fighting – no expected rescue component" and "Structural firefighting, including rescue where necessary" was always intended to, and shall, be interpreted to include interior attack. **CARRIED**

**RESOLUTION #2017-260; FORD/JOHNSON:** WHEREAS the VFD Establishing & Regulating By-Law requires update but is not yet in final draft form; **AND WHEREAS** Council for the Township of Alberton wishes to clarify its direction on certain sections of Establishing & Regulating By-Law #25/08; **NOW THEREFORE** Council for the Township of Alberton hereby confirms that *Water & Ice Rescue – Shore-based* shall be provided at the Awareness Level only. **CARRIED**

  
Reeve                      Clerk

The Fire Chief advised that compliance with NFPA standards will not cost the Township more to comply. There was brief discussion on the ambulance Act changes and firefighter certification still being discussed at the Provincial level.

**RESOLUTION #2017-261; JOHNSON/FORD; WHEREAS** the VFD Establishing & Regulating By-Law requires update but is not yet in final draft form; **AND WHEREAS** Council for the Township of Alberton wishes to clarify its direction on certain sections of Establishing & Regulating By-Law #25/08; **NOW THEREFORE** Council for the Township of Alberton hereby confirms that the minimum training standard shall be deemed to be NFPA Standards. **CARRIED**

**RESOLUTION #2017-262; JOHNSON/FORD;** Council for the Township of Alberton hereby authorizes the Alberton Fire Chief to order the following Personal Protective Gear (PPE):

(a) from A. J. Stone Co. Ltd.:

Item	Price per item Excluding HST and freight	Price for 4 excluding HST and freight	Quantity Recommended	Quantity Authorized
Bunker Gear Pant/Coat Set	\$1,512.00	\$6,048.00	4	4
Helmet	\$ 302.00	\$1,208.00	4	4
Gear Bag	\$ 48.00	\$ 192.00	4	4

(b) from M & L Supply:

Item	Price per item Excluding HST and freight	Price for 4 excluding HST and freight	Quantity Recommended	Quantity Authorized
Fire Boots	\$136.47	\$545.88	4	4
Gloves	\$124.22	\$496.88	4	4
Nomex Hood	\$ 31.92	\$127.68	4	4

in accordance with the written quotes provided, copies of which are attached hereto.

**CARRIED**

(Road Supervisor Blair Lowey and Fire Chief Joshua Colling left the meeting at 8:30 p.m.)

**7.3 CBO/BY-LAW ENFORCEMENT OFFICER**

7.3.1 The CBO's Alberton Monthly Building Permit Report for October, 2017 was received.

7.3.2 The CBO's LARR Monthly Building Permit Report for October, 2017 was received.

**7.4 CAO/CLERK-TREASURER/TAX COLLECTOR/CEMC:**

7.4.1 The CAO/Clerk-Treasurer's Report re Various was received. The vacation day matter was moved to in camera.

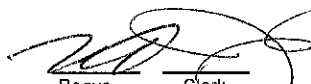
**RESOLUTION #2017-263; JOHNSON/FORD;** Council for the Township of Alberton hereby approves the revised Building Permit form in the form attached to be used for the remainder of the 2017 calendar year; **AND FURTHER THAT** the wording "Temporary use of a trailer during construction (where allowed)" in the Township's Building Permit Fees schedule shall be amended to read "Temporary use of a construction storage trailer during constructions (where allowed)" and such clarification shall become effective immediately **CARRIED**

7.4.2 The CAO/Clerk-Treasurer's Memo regarding 2018 Municipal Election was received.

**RESOLUTION #2017-264; FORD/JOHNSON;** Council for the Township of Alberton hereby confirms that the voting method to be used for the 2018 Municipal Election shall be vote-by-mail with one poll open at the Municipal Office on election day only for submission of voting packages **CARRIED**

7.4.3 CAO/Clerk-Treasurer's Memo re Added Items was received.

**RESOLUTION #2017-265; FORD/JOHNSON;** Council for the Township of Alberton hereby adopts the attached Social Media Policy. **CARRIED**

  
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 Reeve                      Clerk

**RESOLUTION #2017-266: SPUZAK/FORD:** Council for the Township of Alberton hereby confirms authorization for staff to arrange for publication of a greeting from the Township in the Season's Greetings section of the December, 2017 *Fort Frances Times* holiday edition. **CARRIED**

**RESOLUTION #2017-267: JOHNSON/FORD:** Council for the Township of Alberton hereby authorizes the payout to Dawn Hayes and to Bernice Szydluk of their respective unused 2017 sick days, at the 50% of their value, to be done as part of December, 2017 month end in order that such costs are included in the 2017 fiscal year. **CARRIED**

7.5 REEVE/COUNCIL REPORTS: None.

8. REPORTS OF COMMITTEES AND BOARDS:

8.1 RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION

8.1.1 Councillor Spuzak reported that there will be an Executive meeting on November 22<sup>nd</sup> and that there had been discussion on the Health Unit realignment issue, forest tenure regarding the proposal to combine the Crossroute and Sapawe units into one, as well as on concerns regarding Bill 148.

8.2 R.R.D.S.S.A.B.

8.2.1 Councillor Johnson advised that the Board was starting the 2018 budget process, that paramedic negotiations are to start and that the pocket housing project still has some road blocks.

8.3 RECREATION COMMITTEE

8.3.1 Councillor Johnson reported that attendance at the Holiday Bazaar was down due to the weather, with about 60 people coming out, and that the Fort Frances Choraliers had been spectacular.

8.3.2 The Minutes of October 11, 2017 Rec Committee meeting were received.

8.3.3 Discussion on the resolution to dissolve the Recreation Committee effective December 31, 2017 was postponed to follow the closed session.

8.4 AMBIS COMMITTEE

8.4.1 **RESOLUTION #2017-268: WOODS/JOHNSON:** A By-Law to enter into a Partners Agreement between the municipalities participating in the Area Municipal Building Inspection Service (AMBIS), be introduced and read a first, second and third time, passed and numbered as By-Law #35/17, and that said By-Law be signed by the Reeve or alternate, and the Clerk, sealed with the seal of the Corporation and be engrossed in the By-Law book. **CARRIED**

9. OLD BUSINESS:

9.1 **2018 Budget:** No items were discussed.

9.2 **RESOLUTION #2017-269: SPUZAK/FORD:** A By-Law to authorize execution of a Bill of Sale to David Patrick Klassen and Jodi Lee Klassen regarding a shed currently located at 128 Hill Road, be introduced and read a first, second and third time, passed and numbered as By-Law #36/17, and that said By-Law be signed by the Reeve or alternate, and the Clerk, sealed with the seal of the Corporation and be engrossed in the By-Law book. **CARRIED**

9.3 **RESOLUTION #2017-270: JOHNSON/FORD: WHEREAS** the portion of road allowance which is the subject of By-Law #7/17 has now been designated on a Reference Plan and the Land Registrar has deemed that the description in the By-Law must include the part and plan numbers before same will be accepted for registration; **AND WHEREAS** the documentation required to allow the sale of the road allowance to occur, which cites By-Law #7/17 as its authority, was previously prepared by counsel and approved for registration, and changing the by-law number at this stage would require all such documentation to be redone and reapproved, causing substantial delay in an already protracted process; **NOW THEREFORE** Council for the Township of Alberton hereby authorizes a By-Law to be passed authorizing amendment of the wording of By-Law #7/17 to bring same into the format required by the Land Registrar in order to permit a certified copy of By-Law #7/17 to be registered at the Land Registry Office, be introduced and read a first, second and third time, passed and numbered as By-Law #37/17, and that said By-Law be signed by the Reeve or alternate, and the Clerk, sealed with the seal of the Corporation and be engrossed in the By-Law book; **PROVIDED THAT**, for record-keeping purposes, the original By-Law #7/17 shall be kept in the By-Law book together with the updated By-Law #7/17, and a copy of this resolution shall be attached to the said original By-Law #7/17. **CARRIED**

  
Reeve      Clerk

10. NEW BUSINESS:

10.1 No action was taken in response to the Rainy River Future Development Corporation's offer of a report or presentation to Council.

10.2 Requests for Support:

10.2.1 **RESOLUTION #2017-271: JOHNSON/FORD: WHEREAS** eating disorders have the highest mortality rate among all psychiatric illnesses and can develop in anyone, regardless of age, ethno-racial background, socioeconomic status, gender or ability; **AND WHEREAS** stigma, secrecy and stereotypes still surround eating disorders, causing many people who are suffering to refrain from seeking help; **AND WHEREAS** open supportive dialogue can help break the shame and silence that affects nearly one million Canadians living with diagnosable eating disorders and the millions of others who are struggling with food and weight preoccupation; **AND WHEREAS** Eating Disorder Awareness Week seeks to raise awareness of eating disorders, shed light on dangerous and pervasive myths, and promote prevention, and that week is also a time of year for Canadians to learn about available resources and appropriate services for themselves and/or loved ones; **AND WHEREAS** the National Eating Disorder Information Centre (NEDIC) is Canada's only national organization dedicated to helping those with eating disorders, food and weight preoccupation and related issues, and provides information, education, resources and referrals for individuals with eating disorders, their families, friends and health care professionals; **NOW THEREFORE** Council for the Township of Alberton hereby proclaims February 1<sup>st</sup> - 7<sup>th</sup> 2018 to be *Eating Disorder Awareness Week* in Alberton. **CARRIED**

10.2.2 **RESOLUTION #2017-272: JOHNSON/WOODS:** Council for the Township of Alberton hereby supports Resolution #104-2017 passed on September 19, 2017 by Council for the Township of Montague, a copy of which is attached, which seeks to have all municipal employees specifically exempted from the on-call changes proposed by *Bill 148* and that the Province conduct a full economic impact study of *Bill 148* to determine the effect of the Bill on businesses and municipality across Ontario prior to further reading of the said Bill; **AND FURTHER THAT** a copy of this resolution be circulated to Premier Kathleen Wynne, Minister of Labour Kevin Daniel Flynn, the Association of Municipalities of Ontario, and to Kenora-Rainy River MPP Sarah Campbell. **CARRIED**

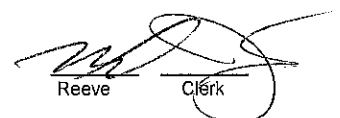
10.2.3 **RESOLUTION #2017-273: WOODS/FORD: WHEREAS** public services are, by their very definition, open to all members of the public and therefore of benefit to all members of the public; **AND WHEREAS** the management and oversight of privatized services are, by their very definition, private and, therefore, of benefit primarily to investors; **AND WHEREAS** there is ample evidence that privatized public services provide lower quality services to fewer members of the public; **AND WHEREAS** there is also ample evidence that privatized public services cost more because of their need to generate profit for investors; **AND WHEREAS** proposals to privatize public services have a consistent track record of breaking promises to maintain or even improve quality while reducing costs; **AND WHEREAS** a growing number of communities around the world are reaping significant benefit by in-sourcing services that had been previously privatized or outsourced; **NOW THEREFORE BE IT RESOLVED THAT** Council for the Township of Alberton recognizes that the public delivery of public services ensures more transparency and accountability to the public, democratic oversight and control of public service delivery by our communities' elected representatives, and avoids the diversion of public funds into profits for private corporations; **AND FURTHER THAT** Council for the Township of Alberton calls a moratorium on the Crown privatizing or outsourcing any of its public services without first undertaking a rigorous, credible and fully public and transparent review of the privatization or outsourcing proposal; **AND FURTHER THAT** the Township supports the Provincial and Federal Governments reviewing their current privatized and outsourced services with a view to in-sourcing them in order to lower costs and/or improve services. **CARRIED**

10.2.4 No action was taken in respect of the Northwestern Health Unit's request for support for its opposition to realignment of 36 local boards to conform with LHIN boundaries.

11. **PLANNING:** None.

12. **INFORMATION:**

12.1 AMO Local Share Proposal Information was received.

  
Reeve      Clerk

13. IN CAMERA – CLOSED MEETING SESSION:

13.1 RESOLUTION #2017-274: WOODS/JOHNSON: Council for the Township of Alberton hereby moves to an in-camera session at 9:05 p.m. pursuant to the provisions of Section 239 of the *Municipal Act, 2001* for the purpose of discussing matters affecting the municipality for which a meeting or part of a meeting is allowed to be closed to the public, which items to be considered are: employee matters. CARRIED

RESOLUTION #2017-275: WOODS/FORD: Council for the Township of Alberton hereby returns to an open session at 9:37 p.m. CARRIED

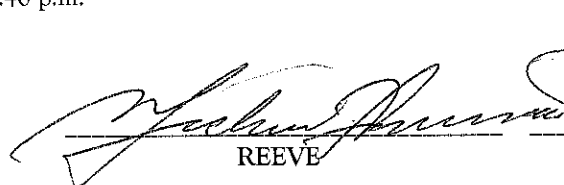
Matters discussed in camera included identifiable individuals and employee matters. Dissolution of the Recreation Committee will be postponed and a last-ditch effort for support to be made to allow community members to come forward. The January Rec Committee meeting will go ahead as planned at its October 11<sup>th</sup> meeting to discuss options to bring to Council.

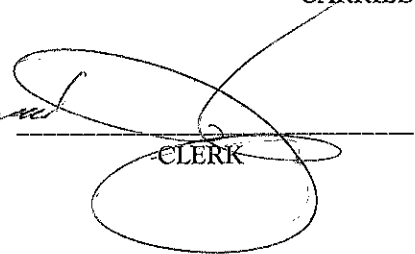
RESOLUTION #2017-276: WOODS/FORD: WHEREAS exceptional circumstances related to turnover in the Administrative Assistant position resulted in the inability of the CAO/Clerk-Treasurer to use her 2017 vacation days and in her accumulating of time-in-lieu hours which she cannot reasonably use prior to this year-end without adversely impacting necessary municipal operations; NOW THEREFORE Council for the Township of Alberton hereby authorizes the payout to Dawn Hayes of her unused 2017 vacation days and accumulated time-in-lieu, to be made in December, 2017. CARRIED

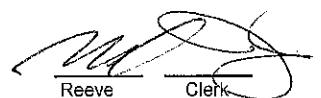
14. ADJOURNMENT:

14.1 RESOLUTION #2017-277: WOODS/ JOHNSON: A By-Law to confirm the proceedings of Council for the Township of Alberton conducted at its November 8, 2017 regular Council meeting, be introduced and read a first, second and third time, passed and numbered as By-Law #38/17, and that said By-Law be signed by the Reeve or alternate, and the Clerk, sealed with the seal of the Corporation and be engrossed in the By-Law book. CARRIED

14.2 RESOLUTION #2017-278: WOODS/JOHNSON: That this meeting of Council for the Township of Alberton be and is hereby adjourned at 9:40 p.m. CARRIED

  
REEVE

  
CLERK

  
Reeve Clerk