



## APPLICATION FOR MINOR VARIANCE OR PERMISSION

THE UNDERSIGNED hereby applies to the Committee of Adjustment for the Township of Alberton under Section 45 of the *Planning Act*, R.S.O. 1990 for relief, as described in this application, from Comprehensive Zoning By-Law #2002-39 (as amended).

1. **Name of Owner:** \_\_\_\_\_  
Daytime Phone Number(s): \_\_\_\_\_
2. **Mailing Address:** \_\_\_\_\_
3. **Name of Agent (if any)** \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Address: \_\_\_\_\_

*NOTE: Unless otherwise requested, all communications will be sent only to the agent, if any.*

4. **Names and addresses of any mortgagee, holders or charges or other encumbrances:**  
\_\_\_\_\_  
\_\_\_\_\_

5. **Street Address:** *(fire number and road name)*  
\_\_\_\_\_

**Legal description of subject land** *(registered plan number and lot number or other legal description):*  
\_\_\_\_\_  
\_\_\_\_\_

6. **Nature and extent of relief applied for:**  
\_\_\_\_\_  
\_\_\_\_\_

7. **Why is it not possible to comply with the provisions of the by-law?**



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8. **Dimensions and land affected:** Frontage: \_\_\_\_\_  
 Depth: \_\_\_\_\_  
 Area: \_\_\_\_\_  
 Width of Street: \_\_\_\_\_

9. **Particulars of all buildings and structures on or proposed for the subject land:**

**Existing:** Ground floor area: \_\_\_\_\_  
 Gross floor area: \_\_\_\_\_  
 \_\_\_\_\_

Number of storeys: \_\_\_\_\_

Building: Width: \_\_\_\_\_ Length: \_\_\_\_\_ Height: \_\_\_\_\_

**Proposed:** Ground floor area: \_\_\_\_\_  
 Gross floor area: \_\_\_\_\_  
 \_\_\_\_\_

Number of storeys: \_\_\_\_\_

Building: Width: \_\_\_\_\_ Length: \_\_\_\_\_ Height: \_\_\_\_\_

**Location of all buildings and structures on or proposed for the subject land:**

**Existing:** Distance from front lot line: \_\_\_\_\_  
 Distance from rear lot line: \_\_\_\_\_  
 Distance from side lot line (#1): \_\_\_\_\_  
 Distance from side lot line (#2): \_\_\_\_\_

**Proposed:** Distance from front lot line: \_\_\_\_\_  
 Distance from rear lot line: \_\_\_\_\_  
 Distance from side lot line (#1): \_\_\_\_\_  
 Distance from side lot line (#2): \_\_\_\_\_

10. **Date of Acquisition of Subject Land:** \_\_\_\_\_



11. Date of construction of all buildings and structures on subject land:

\_\_\_\_\_

12. Existing uses of the subject property: \_\_\_\_\_

13. Existing uses of abutting properties:

North: \_\_\_\_\_

South: \_\_\_\_\_

East: \_\_\_\_\_

West: \_\_\_\_\_

14. Length of time the existing uses of the subject property have continued:

\_\_\_\_\_

15. Municipal services available *(check appropriate space or spaces):*

Water  Yes  No  N/A Connected  Yes  No  N/A

Sanitary Sewers  Yes  No  N/A Connected  Yes  No  N/A

Storm Sewers  Yes  No  N/A

16. Present Official Plan designation(s) applying to the land: \_\_\_\_\_

17. Present Zoning By-Law designation(s) applying to the land: \_\_\_\_\_

18. Has the Owner previously applied for relief in respect of the subject property?

Yes  No

If the answer is Yes, describe briefly:

\_\_\_\_\_

19. Is the subject property, the subject of a current application for consent under Section 53 of the *Planning Act, R.S.O. 1990*:  Yes  No



20. DECLARATION OF APPLICANT OR AUTHORIZED AGENT

\_\_\_\_\_ of the Town \_\_\_\_\_ of \_\_\_\_\_, in the District of Rainy River solemnly declare that:

I declare that the statements contained in this application are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

DECLARED before me at the  
Township of Alberton, in the District of  
Rainy River, this \_\_\_\_\_ day  
of \_\_\_\_\_, 20\_\_\_\_\_.

} \_\_\_\_\_  
Signature of Applicant or Authorized Agent

\_\_\_\_\_

A Commissioner, etc.

*Personal information contained on this form, collected pursuant to the Planning Act, will be used for the purpose of responding to this application. Questions should be directed to the Freedom of Information and Privacy Coordinator at the institution where the request was made.*



**AUTHORIZATION OF OWNER  
FOR APPLICANT TO MAKE THIS APPLICATION**

I, \_\_\_\_\_ of the Town \_\_\_\_\_ of \_\_\_\_\_ in the  
\_\_\_\_\_ of \_\_\_\_\_ am the owner of the land that  
is the subject of this application and, as evidenced by my signature below, I hereby  
authorize \_\_\_\_\_ to make this application on my behalf.

\_\_\_\_\_ *Date* \_\_\_\_\_ *Signature of Owner*

*If the Applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.*

**AUTHORIZATION OF OWNER REGARDING PERSONAL INFORMATION**

I, \_\_\_\_\_, am the owner of the land that is the subject of  
this application and for the purposes of the *Freedom of Information and Protection of Privacy Act*, I  
authorize \_\_\_\_\_ as my agent for this application, to provide  
any of my personal information that will be included in this application or collected during the  
processing of the application.

\_\_\_\_\_ *Date* \_\_\_\_\_ *Signature of Owner*

**CONSENT OF THE OWNER**

**Consent of the Owner to the Use and Disclosure of Personal Information**

I, \_\_\_\_\_, am the owner of the land that is the  
subject of this application and for the purposes of the *Freedom of Information and Protection of  
Privacy Act*, I authorize and consent to the use by or the disclosure to any person or public body  
of any personal information that is collected under the authority of the *Planning Act* for the  
purposes of processing this application.

\_\_\_\_\_ *Date* \_\_\_\_\_ *Signature of Owner*



*Notes:*

1. *You must file six (6) copies of this application with the Secretary-Treasurer of the Committee of Adjustment, together with the sketch or plan referred to in Note 2 below and the application fee of \$375.00 in cash or by cheque made payable to the Township of Alberton.*
2. *Each copy of this application must be accompanied by a plan showing the dimensions of the subject land and of all abutting land and showing the location, size and type of all buildings and structures on the subject and abutting land. The Committee of Adjustment may require that the plan be prepared by an Ontario Land Surveyor at the cost of the Applicant. An application will not be deemed to be complete unless and until an acceptable sketch or plan is provided.*
3. *As the Applicant, you are responsible for ensuring that this application includes a request for all of the necessary variances in order to obtain compliance with the Township of Alberton Zoning By-Law. Your failure to do so in this application may require you to re-apply with a second application and payment of another application fee.*